

THLM/SCM04/2025-2026/RS01**APPOINTMENT OF A PANEL OF CONTRACTORS FOR ROUTINE ROAD MAINTENANCE AS AND WHEN REQUIRED FOR A PERIOD OF 36 MONTHS.****ADDENDUM NO 2**

Enquiries : TS. MAHLANGU / L. SEHLAKO
 Our ref. : THLM/SCM04/2025-2026/RS01
 Your ref. :
 File ref. : ADDENDUM NO.2
 Date : 20TH OCTOBER 2025

ATTENTION: ALL TENDERERS

TENDER DESCRIPTION: APPOINTMENT OF A PANEL OF CONTRACTORS FOR ROUTINE ROAD MAINTENANCE AS AND WHEN REQUIRED FOR A PERIOD OF 36 MONTHS.

ADDENDUM NO. 2

The addendum is an important part of the tender document and must be considered when submitting your bid. Please take note of the corrections and changes made to pages 13–15 of the Tender Document on Tender Data, First Stage of Compliance.

TENDER DATA: FIRST STAGE OF EVALUATION: TENDER COMPLIANCE**FORM A: EVALUATION SCHEDULE: TENDER COMPLIANCE**

It must be noted that a total of **45 points** must be obtained by the Contracting Firm in relation to the requirements as mentioned on the table below failure which a tender shall be automatically eliminated from any further evaluation.

Evaluation Criteria	Evaluation Criteria	Elimination Factor	Points obtainable	Points Claimed
Delegation of Authority (Note 01)	Delegation of Authority for Signatory signed by Senior Directors and/or Shareholders nominating representative on the project	Yes	5	
Completing tender document (Note 02)	Must initial every page in the tender document, signing and fill the tender document in full	Yes	5	
Company registration (Note 03)	Proof of Company Registration with Companies and Intellectual Property Commission (CIPC) and proof of shareholding	Yes	5	
Tax Pin Verification (Note 04)	Proof of Tax Registration and Compliance with South African Revenue Service (SARS)	Yes	5	

COIDA Certificate (Note 05)	Proof of a valid letter of Good Standing/ COIDA Certificate with the Compensation Commissioner must be attached	Yes	5	
Municipal Account (Note 06)	A statement of the municipal account which does not owe municipal services for more than 90 days must be attached.	Yes	5	
CSD Report (Note 07)	A copy of CSD report of the company which is not older than 1 (one) month must be attached.	Yes	5	
CIDB Grading (Note 08)	A copy of Confirmation of CIDB grading of Contractor grading designation equal to 3CE or higher of construction work must be attached.	Yes	5	
Compulsory attendance at tender briefing (Note 09)	Must be represented at a Compulsory Tender Briefing/Site Inspection	Yes	5	
Minimum 45 points				

Note 01: Delegation of Authority

In case of a Company, a delegation of Authority signed by the Consulting Firm's Board of Directors nominating a Team Leader as a delegated and authorized Signatory must be attached. In case of a Closed Corporation, a delegation of Authority signed by the Contracting Firm's majority Shareholders nominating a Team Leader as a delegated and authorized Signatory must be attached. Failure to attach the certificate shall warrant an automatic elimination of tender from any further evaluation.

Note 02: Completing tender document

As stipulated in the tender rules or in addition thereto, a tender document shall be completed in full with all the provided spaces signed, every page initialled accordingly and required documentation attached. Failure to complete the Tender Document which shall warrant an automatic elimination of tender from any further evaluation.

Note 03: Company registration

A proof of company registration in the form of a copy from Companies and Intellectual Property Commission (CIPC) shall be attached including a copy of a certificate for proof of shareholding. Failure to attach the CIPC certificate shall warrant an automatic elimination of tender from any further evaluation.

Note 04: Tax Verification Pin

A copy of tax registration and compliance (**Tax Pin**) with relevant tax legislation in the form of a valid verification pin certificate shall be attached. Failure to attach the Tax Pin certificate shall warrant an automatic elimination of tender from any further evaluation.

Note 05: Letter of Good Standing (COIDA)

Proof of a valid Letter of Good Standing with COIDA issued by the Department of Labour must be attached. The attached letter must be valid at the time of closing of tenders. Failure to attach the COIDA certificate shall warrant an automatic elimination of tender from any further evaluation.

Note 06: Municipal Account

Attach an original or a copy of a municipal utility account (not older than three (3) months) and the account must **not be** in arrears for more 90 days of any of the registered Director(s) or Company. Alternatively attach a copy lease agreement along with the utility account of the Landlord, whereby the company is leasing the property its operating from. Failure to attach the municipal account shall warrant an automatic elimination of tender from any further evaluation.

Note 07: CSD Report

Attach a copy of CSD report of the company which is not older than 1 (one) month must be attached. Failure to attach the certificate shall warrant an automatic elimination of tender from any further evaluation.

Note 08: CIDB Grading

A copy of Confirmation of CIDB grading of Contractor grading designation equal to **3CE or higher** of construction work must be attached. Failure to attach the CIDB grading certificate shall warrant an automatic elimination of tender from any further evaluation.

Note 09: Compulsory attendance at tender briefing

In addition to signing an attendance register for attending a compulsory tender briefing, an original certificate of attendance issued to the Tenderer and signed by the Employer's representative must be attached to the tender document. Attendance to the Tender briefing must be a Tenderer him/herself or a person in the direct employ of the Tenderer. Failure to attach the certificate shall warrant an automatic elimination of tender from any further evaluation

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Name of Tenderer: _____

Authorised Signature: _____

Date: _____

Thembisile Hani Local Municipality

