



**Thembisile Hani Local Municipality invites suitably qualified applicants for the following vacant positions:**

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**MANAGER: PLANNING AND ECONOMIC DEVELOPMENT (REF: THLM/P&ED/04)**

**Work Station: Mthombomuhle (Kwaggafontein C): Thembisile Hani Local Municipality**

**Terms of Appointment: Permanent (in line with the Municipal Systems Amendment Act 3 of 2022)**

**Remuneration Minimum: R 1 016 855.00; Midpoint: R 1 158 646.00; Maximum: R 1 315 065.00**

**Annual total remuneration package** applicable to Category C, Grade 4 Municipality as per Government Gazette Volume 613 No. 47538 of 18 November 2022 (upper limits of total remuneration packages payable Municipal Managers and Managers directly accountable to the Municipal Manager).

**The successful candidate will be required to sign an employment contract that should be on permanent basis and performance agreement within 60 days of employment and disclosure of financial interest. Applicants must be willing to undergo security vetting/ screening and competency assessments.**

**Minimum skills requirements:** Bachelor Degree in Building Science/ Architect/ Bachelor Degree in Town and Regional Planning or Development Studies; or equivalent. Minimum of five (5) years' experience at middle management level. Must have completed a certificate in MFMP/ CPMD in line with minimum regulation on competency level (or commit to attain such within 18 months of appointment). Proven successful Professional Developmental/Town and Regional Planning experience. Understanding of institutional governance systems and performance management. Project management certificate or diploma; or registration as a Professional Planner in accordance with the Planning Professions Act, 2002, (Act No. 36 of 2002) will be an added advantage, valid driver's licence and must have a motor vehicle.

**Minimum required leading competencies:** Strategic direction and leadership; people management, programme and project management, financial management, change management and governance leadership, ethics and values in financial management.

**Minimum required core competencies:** Moral competence; planning and organising, analysis and innovation, knowledge and information management, communication, results and quality focus

**Key performance areas:** Manage the activities of the Department of Planning and Economic Development, which include responsibilities such as: coordination and facilitation of strategic planning of the Economic Development Process as well as the management of LED initiatives i.e.

SMME's, tourism development, economic policy and research (including investments and trade promotions). Manage, implement and monitor Integrated Development Plan. Undertake integrated development planning that is aligned with and complements the development of plans and strategies of all the affected spheres of government. Coordinate and manage IDP review process until the adoption of the final IDP by Council. Monitor compliance with respect to the adopted reporting structure. Develop and manage the directorate's budget such that expenditure is in line with Council, MFMA and supply chain requirements. Manage Human resources within the department. Development and implementation of land management strategies and spatial plans, regulations, relevant Provincial Legislation and Municipal SPLUMA Bylaws as well as Town planning and township establishment.

**CHIEF FINANCIAL OFFICER (REF: THLM/FD/06)**

**Work Station: Mthombomuhle (Kwaggafontein C): Thembisile Hani Local Municipality**

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**Remuneration Minimum: R 1 016 855.00; Midpoint: R 1 158 646.00; Maximum: R 1 315 065.00**

**Annual total remuneration package** applicable to Category C, Grade 4 Municipality as per Government Gazette Volume 613 No. 47538 of 18 November 2022 (upper limits of total remuneration packages payable Municipal Managers and Managers directly accountable to the Municipal Manager).

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**Minimum skills requirements:** Bachelor Degree/ NQF Level 7 in Accounting/ Finance or Economics. Minimum of seven (7) years' experience at middle management level preferably in a municipal environment. Must have completed a certificate in MFMP/ CPMD in line with minimum regulation on competency level (or commit to attain such within 18 months of appointment), be computer literate, have own transport and valid driver's license.

**Minimum required leading competencies:** Strategic direction and leadership; people management, programme and project management, financial management, change management and governance leadership.

**Key responsibilities:** Report directly to the Accounting Officer, the incumbent will be responsible to lead, direct and manage staff within the Financial Department to meet the department and the objectives of the municipality, provide strategic leadership, support and advise to the Municipality regarding financial management functions as prescribed by the relevant municipal regulations, develop and implement management key strategic business plan, prepare and implement municipal budget, compile annual financial statements yearly and other reports, manage revenue, expenditure, payroll, debtors, creditors, assets, liabilities, projects, insurance and risks, ensure compliance with the regulations, municipality by-laws and policies, review finance related policies regularly, manage Auditor-General processes in consultation with the accounting office

**Applicants should complete the prescribed application form for Employment of Senior Managers and consent forms obtainable from the municipal website: [www.thembisilehanilm.gov.za](http://www.thembisilehanilm.gov.za).**

**Failure to complete and sign the application form for employment will lead to automatic disqualification.**

Application letter, indicating the position/s you are applying for including a comprehensive CV with at least three contactable references, certified copies (not older than 6 months) of qualifications & ID document/card can be submitted to: The Municipal Manager: Thembisile Hani Local Municipality, Private Bag X4041, Empumalanga, 0458 or can be hand delivered at Thembisile Hani Local Municipality in a Marked Drop Box for vacancies at Stand No. 24 (Opposite Police Station), Mthombomuhle (Kwaggafontein C), 0458. No faxed or e-mailed applications will be accepted.

**Canvassing in respect of this positions will lead to disqualification of the applicant. If you have not received any correspondence from the municipality within six (6) weeks after the closing date of advertisement, you should consider your application unsuccessful**

**NB: Thembisile Hani Municipality is an equal opportunity, affirmative Action Employer and all appointment made will be in accordance with the Employment Equity Act. Previously disadvantaged people will be considered. People with disability are highly encouraged to apply.**

**CLOSING DATE: 21 December 2023 @ 16H00**

**Enquiries** should be directed to Ms. S.A. Nxumalo: Manager Corporate Services at (013) 986 9105 or e-mailed to [Nxumalol@thembisilehanilm.gov.za](mailto:Nxumalol@thembisilehanilm.gov.za).

**NB: Council reserves the right not to make an appointment/s and no correspondence will be entered into. Candidates must be willing to be subjected to background screening and/ or security clearance process.**

**Mr. D.J.D. Mahlangu  
Municipal Manager**