

**THEMBISILE HANI LOCAL  
MUNICIPALITY**



**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
OVERSIGHT REPORT ON THE  
DRAFT ANNUAL REPORT FOR 2019/2020  
FINANCIAL YEAR**

**25/06/2021**

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**(i) ANNEXURES ATTACHED**

- ANNEXURE A** MPAC MINUTES ON PROBING OF THE DRAFT ANNUAL REPORT
- ANNEXURE B** PORTFOLIO OF EVIDENCE (POE) ON DRAFT ANNUAL REPORT PROCESSES
- ANNEXURE C** FINAL MPAC QUESTIONNAIRE AND EXECUTIVE MAYOR'S RESPONSES
- ANNEXURE D** REPRESENTATIONS
- ANNEXURE E** MPAC OVERSIGHT PROCESS PLAN ON THE DRAFT ANNUAL REPORT 2019/2020

**(ii) LIST OF ABBREVIATIONS USED**

AFS	ANNUAL FINANCIAL STATEMENTS
AG	AUDITOR GENERAL
AGSA	AUDITOR GENERAL SOUTH AFRICA
AO	ACCOUNTING OFFICER
EM	EXECUTIVE MAYOR
AR	ANNUAL REPORT
COGTA	DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS
IDP	INTEGRATED DEVELOPMENT PLAN
IMATU	INDEPENDENT MUNICIPAL AND ALLIED TRADE UNION
MFMA	MUNICIPAL FINANCE MANAGEMENT ACT
MM	MUNICIPAL MANAGER
MPAC	MUNICIPAL PUBLIC ACCOUNTS COMMITTEE
MSA	MUNICIPAL STRUCTURES ACT/MUNICIPAL SYSTEMS ACT
POE	PORTFOLIO OF EVIDENCE
SAMWU	SOUTH AFRICAN MUNICIPAL WORKERS' UNION
SCOPA	STANDING COMMITTEE ON PUBLIC ACCOUNTS
SDBIP	SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
THLM	THEMBISILE HANI LOCAL MUNICIPALITY
DORA	DIVISION OF REVENUE ACT
APR	ANNUAL PERFORMANCE REPORT

## 1. INTRODUCTION

In accordance with the provisions of Section 79(1) (a) of the Municipal Structures Act, no 117 of 1998 a municipal council may establish one or more committees necessary for the effective and efficient performance of any of its functions or the exercise of any of its powers.

The Municipal Public Accounts Committee (MPAC) of Thembisile Hani Local Municipality was established by council through council resolution TH-NDC 23/06/2011 on the 29th of June 2011.

MPAC mandate is to assist Council to hold the executive accountable and ensure the effective and efficient use of municipal resources.

## 2. PURPOSE

The purpose of this report is therefore to table to council, the MPAC Oversight Report on the probing of Thembisile Hani Local Municipality Draft Annual Report 2019/2020 for council consideration and adoption. Further this report serves to inform the local community on whether the public money has been used ideally and for the purposes intended and to hold the executive accountable for all decisions made throughout the year.

## 3. LEGAL FRAMEWORK

The MFMA provides that the purpose of the annual report of a municipality or a municipal entity for each financial year is:

- to provide a record of activities;
- to provide a report on performance against the budget; and
- to promote accountability to the local community for decisions made throughout the year.

The Municipal Systems Act (MSA) provides that an Annual Performance Report must be prepared for each financial year to report on the performance of the municipality and each external service provider, compared with targets set for performance.

The annual report requirements are provided in Chapter 12 of the Municipal Finance Management Act (MFMA), sections 45 and 46 of the MSA and the annual Division of Revenue Act (DoRA).

Section 129 of the Municipal Finance Management Act no. 56 of 2003 requires the council of a municipality to consider the annual report of the municipality, and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127 of the MFMA, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council—

(a) has approved the annual report with or without reservations;

- (b) has rejected the annual report; or  
 (c) has referred the annual report back for revision of those components that can be revised.

#### 4. ACCOUNTABILITY FRAMEWORK FOR LOCAL GOVERNMENT

It is significant to have some understanding of the responsibility framework for municipalities in order to correctly comprehend the role of the Oversight Report as distinct from that of the Annual Report and any other reports required from the municipality. The following table displays the nature of the culpability framework for local government:

	Responsible for	Oversight over	Accountable to
Council	Approving for policy and budget	Mayor & Executive Committee	Community
Mayor & Executive Committee	Policy, budget, outcomes,	Municipal manager	Council
Municipal Manager	Outputs and implementation	Administration	Mayor & Executive Committee (Council)
Chief Financial Officer and Senior Manager	Outputs and Implementation	Financial management and operational functions	Municipal Manager

#### 5. THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE OF THLM

MPAC Thembisile Hani Local Municipality compose of the following members of councillors as appointed by council through council resolution TH-NDC 75/10/2016 on the 25<sup>TH</sup> OCTOBER 2016:

Members	
1. Clr. Mzwandile Obed Sikosana	Chairperson
2. Clr. Marcia Msiza	
3. Clr. Mitopi Andries Motena	
4. Clr. Samuel Bongani Mogoboya	
5. Clr. Laza Elsie Jiyane	
6. Clr. Ntombi Mitta Motaung	
7. Clr. Patrick Vusi Mahlangu	
8. Clr. Rubber Mtsweni	

9. Cnr. Adelaide Mokwana
10. Cnr. Salome Athana Magolego
11. Cnr. Jan Masaka Makhubela



**6. FUNCTIONS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

- a) To assist council to hold the executive and municipal entities to account, and to ensure the effective and efficient use of municipal resources.
- b) MPAC in executing its roles on oversight function it does not duplicate other committees of council.
- c) It report directly to council through the speaker of the municipality and interface with the other committees of council through the speaker, where relevant.
- d) It is entitled to request for documents or evidence from the Executive Mayor of a municipality or a municipal entity and can request support of both the internal and external auditors (advisory) where necessary.

- e) To consider and evaluate the content of the annual report and to make recommendations to council when adopting an oversight report on the annual report, current in-year reports, and including quarterly and mid-year reports.

## 7. SUMMARY OF REPRESENTATIONS RECEIVED FROM THE COMMUNITY AND OTHER STAKEHOLDERS

The following table reflects the key written representations received from the respective bodies/individuals in relation to the Annual Report:

Representation Submitted by:	Key Issues Raised
Auditor General	Attached hereto as Annexure D
Audit Committee	None
Risk Management Committee	None
Public Comments	None
SAMWU	None
IMATU	None
Other Spheres of Government	None

The Municipal Public Accounts Committee has noted with concern that there is lack of representations in respect of the Draft Annual Report from various stakeholders and from the community at large.

MPAC therefore recommends that when the municipality publicise and distribute the Draft Annual Report for public comments, local organizations for example; SANCO, SADTU, NGO, NPO within the THLM jurisdiction be provided with the copies of the AR so that they can make comments if necessary.

## 8. ANNUAL REPORT CONSULTATION PROCESSES

**MPAC confirm the following Draft Annual Report processes and the Portfolio is hereto attached as ANNEXURE B:**

- The Draft Annual Report was tabled to council in terms of Section 127(2) of the MFMA on the 31 May 2019.
- An official notice inviting the public to submit representations in terms of Section 127(5)(a) of the MPFMA, was issued in the Sowetan newspaper and posted on municipal buildings. Further copies of the Annual Report were made available for community perusal and comments at the Municipal offices and Satellite offices viz, Tweefontien K Satellite Office, Kwamhlanga Satellite office, Kwaggafontein Library, Phumula Library, Verena Library, Reception desk in new and old buildings of the municipality on the 1<sup>st</sup> June 2021.

- c) After the Draft Annual Report was tabled to council in May, copies of the report were forwarded to the following provincial departments as required by Section 127(5)(b) of the MFMA:
- I. Provincial Treasury (No comments were received)
  - II. National Treasury (No comments were received)
  - III. Provincial COGTA (No comments were received)
  - IV. Provincial Legislature (No comments were received)
  - V. Auditor General (Comments were received)

## 9. MPAC OVERSIGHT PROCESSES ON THE 2019/2020 DRAFT ANNUAL REPORT

- a) In order to execute its oversight responsibility on the Annual Report, MPAC has developed an Oversight Process Plan (Calendar) as outlined hereunder. The Oversight Process Plan is hereto attached as Annexure E.
- b) The Municipal Public Accounts Committee (MPAC) probed the municipality's 2018/2019 Annual Report on the 9 – 11 June 2021.
- c) During the probing of the report, MPAC benefited from a briefing by the Provincial Auditor General on the Municipality's audit outcome – the briefing was made on the 10<sup>th</sup> June 2021.
- d) On the same date of the 10<sup>th</sup> June 2021, MPAC formulated a preliminary questionnaire on the Annual Report and directed the same to the office of the Executive Mayor for responses.
- e) On the 22<sup>nd</sup> of June 2021, MPAC considered the responses of the Executive Mayor and further to that follow-up questions were developed for the purpose of hearing with the executive.
- f) On the 24<sup>th</sup> of June 2021, MPAC held a public hearing with the Executive Mayor on matters of uncertainty regarding the Executive Mayor's responses
- g) On the 25<sup>th</sup> June 2021, MPAC convened a meeting for consolidation and approval of the Draft Oversight Report on the Annual Report.

## 10. PROBING METHODOLOGY

In probing of the Annual Report the committee resolved to make use of the following documents in order to ensure effective and efficient outcomes:

- a) The Municipality's Draft Annual Report for the year under review
- b) The AGSA Management Letter
- c) MFMA Circular 63

## **11. SUMMARY OBSERVATIONS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE ON THE DRAFT ANNUAL REPORT**

- 1. THAT** the municipality received a qualified audit opinion during the 2019/2020 audit circle and the following are the basis for the qualification:
  - property rates
  - water distribution
- 2. THAT** the MPAC has noted that the overall performance on the Draft Annual Report as served in the council and the one submitted to MPAC is not the same (Council 74% and MPAC 72%).
- 3. THAT** the MPAC has observed under 4.2. Policies – Page 261, that remunerations scales and allowances policy was last reviewed on the 2nd November 2011.
- 4. THAT** the municipality incurred Fruitless and Wasteful Expenditure amounting to R1 million as disclosed under expenditure management item 31 of the Annual Report (Chapter 6) in terms of section 62(1)(d) of the MFMA.
- 5. THAT** the MPAC has observed that although the municipality is using the services of the consultants for Annual Financial Statements and VAT returns there is no value for money.
- 6. THAT** the MPAC has observed that the target for the filling of vacant positions was not achieved and that had a negative impact on the acceleration of service delivery for the municipality.
- 7. THAT** the MPAC has observed that the municipality has registered unqualified people (government employees) on the indigent register which impacts on revenue collections.

**12. MPAC RECOMMENDATIONS TO COUNCIL**

1. **THAT** the municipality develop an audit action plan with clear time-lines to address all issued raised by the Auditor General.
2. **THAT** in future the report that served in council must be the one to be submitted to MPAC for probing.
3. **THAT** all the municipal policies that are not applicable and adopted by the council should not be included in the Annual Report.
4. **THAT** the Fruitless and Wasteful Expenditure incurred be referred to the Disciplinary Board for consequence management.
5. **THAT** the municipality appoint a dedicated personnel with the pre-requisite expertise and knowledge to deal with the preparations of both the AFS and VAT returns.
6. **THAT** in order to accelerate service delivery the filling of vacancies should be done within the 1<sup>st</sup> Quarter of 2021/2022 financial year.
7. **THAT** the public awareness on the indigent processes should be should conducted on an annual basis.
8. **THAT** the council adopt the oversight report and approve the annual report without reservations.

  
C. M. BIKOSANA  
(MPAC CHAIRPERSON)

25/06/2021  
DATE

**ANNEXURE [A]**

**MPAC MINUTES ON THE ANNUAL REPORT**



**REF.: 3/2/4/3**

## **THEMBISILE HANI LOCAL MUNICIPALITY**



# **MINUTES**

**OF THE 3<sup>RD</sup> ORDINARY 2020/2021 MUNICIPAL PUBLIC ACCOUNTS  
COMMITTEE MEETING HELD ON THE 9 – 11 JUNE 2021 AT ZEBRA  
COUNTRY LODGE**



**PRESENT**

Clr. MO Sikosana  
Clr. SB Mogoboya  
Clr. M Msiza  
Clr. PV Mahlangu  
Clr. RQ Mtsweni  
Clr. MA Motena  
Clr. NM Motaung  
Clr. A Mokwena

**ABSENT**

Clr. SA Magolego  
Clr. JM Makhubela  
Clr. LE Jiyane

**OFFICIALS PRESENT**

KO Bapela	Asst Manager MPAC Researcher, Monitoring and Evaluation
HB Diphofa	MPAC/AC Secretary
T Baloyi	Chief Risk Officer
AS Malope	Chief Internal Auditor



## **1. OPENING AND WELCOME**

The meeting was officially opened with a prayer.

Mr. KO Bapela (Asst Manager, MPAC Researcher, Monitoring and Evaluation) read the notice to the meeting.

The chairperson Clr MO Sikosana welcomed everyone to the meeting and declared the meeting officially opened. He informed the meeting that the main purpose of the meeting is mainly to probe the annual report for 2019/2020 financial as required by the MFMA. He added that he probing is done very late after 3 months due to the extension that was made by National Treasury as result of COVID-19. He further informed the meeting that he Annual Report Process Plan would form part of today's meeting.

## **2. APPLICATIONS FOR LEAVE OF ABSENCE**

None

## **3. OFFICIAL ANNOUNCEMENTS**

None

## **4. MOTION OF SYMPATHY AND CONGRATULATIONS**

None

## **5. DISCLOSURE OF INTERESTS**

None

## **6. MINUTES OF THE PREVIOUS MEETINGS**

### **6.1. Minutes of the 2nd Ordinary MPAC meeting held on the 10 - 12 March 2021**

#### **RESOLVED**

**THAT** Minutes of the 2nd Ordinary MPAC meeting held on the 10 - 12 March 2021 are adopted

Mover: Clr PV Mahlangu

Secunder: Clr NM Motaung



## **6.2. Minutes of the 2nd Special MPAC Meeting held on the 6 May 2021**

### **RESOLVED**

**THAT** Minutes of the 2nd Special MPAC Meeting held on the 6 May 2021 are adopted

Mover: Clr A Mokwena

Seconder: Clr PV Mahlangu

### **7. QUESTIONS OF WHICH NOTICE HAD BEEN GIVEN**

None

### **8. MATTERS DEFERRED FROM THE PREVIOUS MEETING**

None

### **9. REPORTS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

TH-MPAC 20/06/2021 – TH-MPAC 24/06/2021



# Non-Delegated Index Items

<b>ITEM NO.</b>	<b>SUBJECT</b>
<b>TH-MPAC 20/06/2021</b>	<b>MPAC CONSIDERATION OF THE EXECUTIVE MAYOR'S RESPONSES ON MPAC 2ND QUARTER 2020/2021 PRELIMINARY QUESTIONNAIRE</b>
<b>TH-MPAC 21/06/2021</b>	<b>MPAC DRAFT ANNUAL WORK PLAN FOR 2021/2022</b>
<b>TH-MPAC 22/06/2021</b>	<b>NATIONAL TREASURY'S MFMA CIRCULAR NO. 63 – MUNICIPAL FINANCE MANAGEMENT ACT NO. 56 OF 2003</b>
<b>TH-MPAC 23/06/2021</b>	<b>MPAC DRAFT OVERSIGHT PROCESS PLAN ON THE PROBING OF THLM ANNUAL REPORT FOR 2019/2020</b>



**TH-MPAC 20/06/2021**

**MPAC CONSIDERATION OF THE  
EXECUTIVE MAYOR'S RESPONSES ON  
THE MPAC FOLLOW-UP  
QUESTIONNAIRE - 2<sup>ND</sup> QUARTER  
2020/2021 PRELIMINARY  
QUESTIONNAIRE**

**RESOLVED**

1. **THAT** the committee take cognisance of the responses of the Executive Mayor on the follow-up questionnaire.
2. **THAT** revenue enhancement strategy be reviewed by the council since it does not yield positive results.
3. **THAT** in future, the Executive Mayor is urged to ensure that Mid-Year reports are checked and balanced for reliability, accuracy and credibility.
4. **THAT** a committee report on the MPAC Probing of the Mid- Year Budget and Performance Assessment Report for 2019/2020 be submitted to council for consideration and approval.



**TH-MPAC 21/06/2021**

**THLM DRAFT MUNICIPAL PUBLIC  
ACCOUNTS COMMITTEE (MPAC)  
ANNUAL WORK PLAN FOR THE  
FINANCIAL YEAR 2021/2022**

**RESOLVED**

1. **THAT** the Draft MPAC Annual Work Plan for the financial year 2021/2022 be considered and recommended to council for approval



**TH-MPAC 22/06/2021**

**NATIONAL TREASURY'S MFMA  
CIRCULAR NO. 63 – MUNICIPAL  
FINANCE MANAGEMENT ACT NO.  
56 OF 2003**

**RESOLVED**

1. **THAT** the National Treasury's MFMA Circular No. 63 – Municipal Finance Management Act No. 56 of 2003 be adopted as a guideline for probing of the Annual Report for 2019/2020 financial year
2. **THAT** the National Treasury's MFMA Circular No. 63 – Municipal Finance Management Act No. 56 of 2003 be tabled to council for condonment.



**TH-MPAC 23/06/2021**

**MPAC DRAFT OVERSIGHT  
PROCESS PLAN ON THE  
PROBING OF THLM ANNUAL  
REPORT FOR 2019/2020**

**RESOLVED**

1. **THAT** the MPAC Draft Oversight Process Plan on the probing of THLM Annual Report for 2019/2020 be approved and recommended to council for condonement.



**TH-MPAC 24/06/2021**

**THEMBISILE HANI LOCAL  
MUNICIPALITY DRAFT ANNUAL  
REPORT FOR THE YEAR ENDED 2020**

The chairperson presented Draft Annual Report for probing. The committee probed the report and developed clarity seeking questions.

The auditor general, Ms Tumi Sekonyela was afforded an opportunity to give a briefing on the audit report and the outcomes.

Part of her presentation included the following;

THLM is sitting at qualified opinion for the past 3 years. This year the municipality is qualified on Property rates and Water Distribution.

The following are the root causes:

- Lack of consequences for poor performance and transgressions
- Lack of critical posts on establishment
  - o Appointing own individual to officially deal with the AFS
  - o Appointing own individual to officially deal with the VAT returns
- Key officials lack appropriate competencies
  - o Training programs be instituted on interpretation of laws and regulation and as well as accountancy
- Slow response by management
- Slow response by political leadership

Risk areas were also presented as below

- Quality of submitted financial statements
- Financial health
- Quality of submitted performance information
- Human resource management
- Supply chain management
- Information technology

**MPAC OBSERVATIONS ON THE AGSA'S REPORT**

1. **THAT** the municipality received a qualified audit opinion during the 2019/2020 audit circle and the following are the basis for the qualification:
  - o property rates
  - o water distribution
2. **THAT** the municipality incurred Fruitless and Wasteful Expenditure amounting to R1 million as disclosed under expenditure management item 31 of the Annual Report (Chapter 6) in terms of section 62(1)(d) of the MFMA.



3. MPAC has observed that the municipality has been using service providers for quite some times to prepare the AFS and VAT returns, of which they are not adding value for money to ensure improvement in that regard.

### **MPAC RECOMMENDATIONS ON THE AGSA'S REPORT**

1. **THAT** the municipality develop and audit action with clear time-lines to address all issued raised by the Auditor General.
2. **THAT** the Fruitless and Wasteful Expenditure incurred be referred to the Disciplinary Board for consequence management.
3. **THAT** the municipality appoints a dedicated personnel with pre-requisite expertise and knowledge to deal on daily basis with preparation of both the AFS and VAT returns.
4. **THAT** in order to accelerate service delivery the appointment of the personnel should be done within the 1<sup>st</sup> Quarter of 2021/2022 financial year.

### **RESOLVED**

1. **THAT** the Draft Annual Report for the year ended 2020 is noted
2. **THAT** the adopted MPAC preliminary questionnaire be submitted to the Executive Mayor for responses within 4 working days.
3. **THAT** the special MPAC meeting for consideration of the Executive Mayor's responses be convened on the 22 June 2021.



## 10. DEPUTATIONS

None

## 11. MOTION

None

## 12. CLOSURE

The meeting was adjourned by the acting chair Clr. M Msiza. She thanked all councillors for their commitment to the work of MPAC. She thanked the support staff. She extended special thanks to the MPAC chairperson Clr. MO Sikosana for keeping the committee united and alive despite members coming from different political organizations.

She thanked the committee for the improvement that is has brought to the municipality and wished the MPAC a long life.

The meeting was officially closed.

Clr. MO SIKOSANA  
(MPAC CHAIRPERSON)

25/06/2021  
DATE

**3<sup>RD</sup> ORDINARY MPAC MEETING 2020/21**










**THEMBESE HANI LOCAL MUNICIPALITY**

**3<sup>RD</sup> ORDINARY MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 2020/2021**  
**Venue: ZEBRA COUNTRY LODGE**

**Date: 9 June 2021**

	<b>NAME</b>	<b>DEPARTMENT AND DESIGNATION</b>	<b>SIGNATURE</b>	<b>CONTACT DETAILS</b>
1.	<b>Clr. Mzwandile Obed Sikosana</b>	MPAC Chairperson		e-mail: ommzwandile@gmail.com / sikosanao@thembekehanim.gov.za Tel: 079 031 2227
2.	<b>Clr. Marcia Msiza</b>	MPAC member		e-mail: marcthandiwe@gmail.com Tel: 082 746 9944
3.	<b>Clr. Mitopi Andries Motena</b>	MPAC member		e-mail: motenaandries@gmail.com Tel: 0722442785
4.	<b>Clr. Samuel Bongani Mogoboya</b>	MPAC member		e-mail: mthunzi.sam@gmail.co Tel: 071 438 5694
5.	<b>Clr. Laza Elsie Jiyane</b>	MPAC member		e-mail: layzajiyane77@gmail.com Tel: 072 407 0423
6.	<b>Clr. Ntombi Mitta Motaung</b>	MPAC member		e-mail: motaung.mitta@gmail.com Tel: 072 290 3386
7.	<b>Clr. Patrick Vusi Mahlangu</b>	MPAC member		e-mail: pvvonny@hotmail.co.za Tel: 072 420 8514
8.	<b>Clr. Rubber Qaliwe Mtsweni</b>	MPAC member		e-mail: mtswenirubber@gmail.com Tel: 073 659 5200/066 052 4148

3<sup>RD</sup> ORDINARY MPAC MEETING 2020/2 -1

	NAME	DEPARTMENT AND DESIGNATION	SIGNATURE	CONTACT DETAILS
9.	Clr. Jan Masaka Makhubela	MPAC member		e-mail: masakkajan@gmail.com Tel: 079 119 5170
10.	Clr. Adelaide Mokwena	MPAC member		e-mail: Tel: 073 105 1959
11.	Clr. Salome Athana Magolego	MPAC member		e-mail: blackladyalome@gmail.com Tel: 079 103 3553
12.	Abey Ngope	CAE		e-mail: mmoape@trans.sic.com.lesotho Tel: 033 986 9167
13.	Supra Sepena Resesha			e-mail: diphofa@khemaitel.com.gov-za Tel: 071 346 4029
14.	HB Diphofa	MPAC SECRETARY		e-mail: diphofa@khemaitel.com.gov-za Tel: 071 346 4029
15.	T. Baloyi	CEO		e-mail: Tel: 076 869 9900
16.				e-mail: Tel:
17.				Tel:
18.				e-mail: Tel:
19.				e-mail: Tel:
20.				e-mail: Tel:
21.				e-mail: Tel:
22.				e-mail: Tel:

### 3<sup>RD</sup> ORDINARY MPAC MEETING 2020/2021



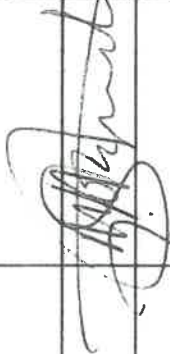

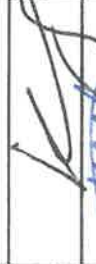




#### THEMBESE HANI LOCAL MUNICIPALITY

### 3<sup>RD</sup> ORDINARY MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 2020/2021 Venue: ZEBRA COUNTRY LODGE

Date: 10 June 2021

	NAME	DEPARTMENT AND DESIGNATION	SIGNATURE	CONTACT DETAILS
1.	Clr. Mzwandile Obed Sikosana	MPAC Chairperson		e-mail: ommzwandile@gmail.com / sikosanao@thembekehamim.gov.za Tel: 079 031 2227
2.	Clr. Marcia Msiza	MPAC member		e-mail: marchandiwe@gmail.com Tel: 082 746 9944
3.	Clr. Mitopi Andries Motena	MPAC member		e-mail: motenaandries@gmail.com Tel: 0722442785
4.	Clr. Samuel Bongani Mogoboya	MPAC member		e-mail: mthunzi.sam@gmail.co Tel: 071 438 5694
5.	Clr. Laza Elsie Jiyane	MPAC member		e-mail: layzajiyane77@gmail.com Tel: 072 407 0423
6.	Clr. Ntombi Mitta Motaung	MPAC member		e-mail: motaung.mitta@gmail.com Tel: 072 290 3386
7.	Clr. Patrick Vusi Mahlangu	MPAC member		e-mail: pvvonty@hotmail.co.za Tel: 072 420 8514
8.	Clr. Rubber Qaliwe Mtsweni	MPAC member		e-mail: mtswenirubber@gmail.com Tel: 073 659 5200/066 052 4148

3<sup>RD</sup> ORDINARY MPAC MEETING 2020/2...1

	NAME	DEPARTMENT AND DESIGNATION	SIGNATURE	CONTACT DETAILS
9.	Chr. Jan Masaka Makhubela	MPAC member		e-mail: masakkajan@gmail.com Tel: 079 119 5170
10.	Chr. Adelaide Mokwena	MPAC member		e-mail: Tel: 073 105 1959
11.	Chr. Salome Athana Magolego	MPAC member		e-mail: blackladyalome@gmail.com Tel: 079 103 3553
12.	K.O. Bapoe	Researcy		e-mail: Tel:
13.	N.S. Malope	CAE		e-mail: malope@bambaitcha.com Tel: 013 986 9167
14.	HB Diphofa	MPAC SECRETARY		e-mail: diphofa.b@thombotilehamb.gov.za Tel: 071 546 4029
15.	T. Baloyi	CRO		e-mail: Tel: 076 869 4000
16.	I. SIKONYE M	AGSA - MANAGER		e-mail: tvmwacyso.co.za Tel: 079 430 8969
17.				Tel:
18.				e-mail: Tel:
19.				e-mail: Tel:
20.				e-mail: Tel:
21.				e-mail: Tel:
22.				e-mail: Tel:

**3<sup>RD</sup> ORDINARY MPAC MEETING 2020/2021**









**THEMBESE HANI LOCAL MUNICIPALITY**

**3<sup>RD</sup> ORDINARY MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 2020/2021**  
**Venue: ZEBRA COUNTRY LODGE**

**Date: 11 June 2021**

	NAME	DEPARTMENT AND DESIGNATION	SIGNATURE	CONTACT DETAILS
1.	<b>Clr. Mzwandile Obed Sikosana</b>	MPAC Chairperson		e-mail: ommzwandile@gmail.com / sikosanao@thembisilehaniim.gov.za Tel: 079 031 2227
2.	<b>Clr. Marcia Msiza</b>	MPAC member		e-mail: marchandiwe@gmail.com Tel: 082 746 9944
3.	<b>Clr. Mitopi Andries Motena</b>	MPAC member		e-mail: motenaandries@gmail.com Tel: 0722442785
4.	<b>Clr. Samuel Bongani Mogoboya</b>	MPAC member		e-mail: mthunzi.sam@gmail.co Tel: 071 438 5694
5.	<b>Clr. Laza Elsie Jiyane</b>	MPAC member		e-mail: layzajiyane77@gmail.com Tel: 072 407 0423
6.	<b>Clr. Ntombi Mitta Motaung</b>	MPAC member		e-mail: motaung.mitta@gmail.com Tel: 072 290 3386
7.	<b>Clr. Patrick Vusi Mahlangu</b>	MPAC member		e-mail: pvvony@hotmail.co.za Tel: 072 420 8514
8.	<b>Clr. Rubber Qaliwe Mtsweni</b>	MPAC member		e-mail: mtswenirubber@gmail.com Tel: 073 659 5200/066 052 4148

3<sup>RD</sup> ORDINARY MPAC MEETING 2020/2021

	NAME	DEPARTMENT AND DESIGNATION	SIGNATURE	CONTACT DETAILS
9.	Clr. Jan Masaka Makhubela	MPAC member		e-mail: masakkajan@gmail.com Tel: 079 119 5170
10.	Clr. Adelaide Mokwena	MPAC member		e-mail: Tel: 073 105 1959
11.	Clr. Salome Athana Magolego	MPAC member		e-mail: blackladysalome@gmail.com Tel: 079 103 3553
12.	K.O. Bapela	Rescacher		e-mail: Tel:
13.	H.B. Diphofa	MPAC/AC SECRETARY		e-mail: Tel:
14.	AS Mape	CAB		e-mail: Tel:
15.				e-mail: Tel:
16.				e-mail: Tel:
17.				
18.				Tel: e-mail:
19.				Tel: e-mail:
20.				Tel: e-mail:
21.				Tel: e-mail:
22.				Tel: e-mail:



REF.: 3/2/4/3

## THEMBISILE HANI LOCAL MUNICIPALITY



# MINUTES

**OF THE 3<sup>RD</sup> SPECIAL 2020/2021 MUNICIPAL PUBLIC ACCOUNTS  
COMMITTEE MEETING HELD ON THE 22 June 2021 AT THLM  
MAYORAL BOARDROOM**



**PRESENT**

Clr. MO Sikosana  
Clr. SB Mogoboya  
Clr. M Msiza  
Clr. PV Mahlangu  
Clr. MA Motena  
Clr. NM Motaung

**ABSENT**

Clr. SA Magolego  
Clr. JM Makhubela  
Clr. LE Jiyane  
Clr. RQ Mtsweni  
Clr. A Mokwena

**OFFICIALS PRESENT**

KO Bapela	Asst Manager MPAC Researcher, Monitoring and Evaluation
HB Diphofa	MPAC/AC Secretary



## **1. OPENING AND WELCOME**

The meeting was officially opened

Mr. KO Bapela (Asst Manager, MPAC Researcher, Monitoring and Evaluation) read the notice to the meeting.

The chairperson, Cllr MO Sikosana encouraged members to take observe COVID 19 regulation as the 3<sup>rd</sup> is said to be too dangerous than the other waves.

## **2. APPLICATIONS FOR LEAVE OF ABSENCE**

None

## **3. OFFICIAL ANNOUNCEMENTS**

The MPAC hearing with the Executive Mayor would be held on the 24<sup>th</sup> June 2021 as planned.

The Oversight Report development and adoption by the MPAC would be done on the 25<sup>th</sup> June 2021 as per the plan.

## **4. MOTION OF SYMPATHY AND CONGRATULATIONS**

By Cllr MO Sikosana

He expressed motion of sympathy to the Bhuda family for the sudden death of their daughter, mother and aunt who was the school principal at Zenzeleni Primary School in Suncity. The death of Miss Bhuda is a great loss to the community of Sun City, Education Sector and her family.

## **5. DISCLOSURE OF INTERESTS**

None

## **6. MINUTES OF THE PREVIOUS MEETINGS**

None

## **7. QUESTIONS OF WHICH NOTICE HAD BEEN GIVEN**

None



**8. MATTERS DEFERRED FROM THE PREVIOUS MEETING**

None

**9. REPORTS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

**TH-MPAC 25/06/2021**



# Non-Delegated Index Items

ITEM NO.	SUBJECT
TH-MPAC 25/06/2021	MPAC CONSIDERATION OF THE EXECUTIVE MAYOR'S RESPONSES ON THLM DRAFT ANNUAL REPORT 2019/2020



**TH-MPAC 25/06/2021**

**MPAC CONSIDERATION OF THE  
EXECUTIVE MAYOR'S RESPONSES  
ON THLM DRAFT ANNUAL REPORT  
2019/2020**

**RESOLVED**

1. **THAT** the Municipal Public Accounts note the Executive Mayor's responses on THLM Draft Annual Report 2019/2020
2. **THAT** the developed MPAC Follow-Up questionnaire be submitted to the Executive mayor for responses for the purpose of one on one MPAC hearing on the 24<sup>th</sup> June 2021.



**10. DEPUTATIONS**

None

**11. MOTION**

None

**12. CLOSURE**

The meeting was officially closed.

A handwritten signature in black ink, appearing to read 'Cif. Mf SIKOSANA', written over a horizontal line.

**Cif. MF SIKOSANA  
(MPAC CHAIRPERSON)**

**25/06/2021  
DATE**

**3<sup>RD</sup> SPECIAL MPAC MEETING 2020/2021**



**THEMBELESILE HANI LOCAL MUNICIPALITY**

**3<sup>RD</sup> SPECIAL MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 2020/2021**  
**Venue: MAYORAL BOARDROOM**

**Date: 22 JUNE 2021**

	<b>NAME</b>	<b>DEPARTMENT AND DESIGNATION</b>	<b>SIGNATURE</b>	<b>CONTACT DETAILS</b>
1.	<b>Clr. Mzwandile Obed Sikosana</b>	MPAC Chairperson		e-mail: ommzwandile@gmail.com / sikosanao@thembisilehanilm.gov.za Tel: 079 031 2227
2.	<b>Clr. Marcia Msiza</b>	MPAC member		e-mail: marchandiwe@gmail.com Tel: 082 746 9944 Msiza Marcia@gmail.com
3.	<b>Clr. Mitopi Andries Motena</b>	MPAC member		e-mail: motenaandries@gmail.com Tel: 0722442785
4.	<b>Clr. Samuel Bongani Mogoboya</b>	MPAC member		e-mail: mthunzi.sam@gmail.com Tel: 071 438 5694
5.	<b>Clr. Laza Elsie Jiyane</b>	MPAC member		e-mail: layzajiyane77@gmail.com Tel: 072 407 0423
6.	<b>Clr. Ntombi Mitta Motaung</b>	MPAC member		e-mail: motaung.mitta@gmail.com Tel: 072 290 3386
7.	<b>Clr. Patrick Vusi Mahlangu</b>	MPAC member		e-mail: pvvonty@hotmail.co.za Tel: 072 420 8514
8.	<b>Clr. Rubber Qaliwe Mtsweni</b>	MPAC member		e-mail: mtswenirubber@gmail.com Tel: 073 659 5200/066 052 4148

3<sup>RD</sup> SPECIAL MPAC MEETING 2020/2021

	NAME	DEPARTMENT AND DESIGNATION	SIGNATURE	CONTACT DETAILS
9.	Chr. Jan Masaka Makhubela	MPAC member		e-mail: masakkajian@gmail.com Tel: 079 119 5170
10.	Chr. Adelaide Mokwena	MPAC member		e-mail: Tel: 073 105 1959
11.	Chr. Salome Athana Magolego	MPAC member		e-mail: blackladyalome@gmail.com Tel: 079 103 3553
12.	Ms Diphofa	MPAC SECRETARY		e-mail: diphofa6@thomboribichanibm.gov.zw Tel: 013 948 9132
13.	K.O. BAPENA	RESEARCHER		e-mail: Tel: 0156714073
14.				e-mail: Tel:
15.				e-mail: Tel:
16.				e-mail: Tel:
17.				e-mail: Tel:
18.				e-mail: Tel:
19.				e-mail: Tel:
20.				e-mail: Tel:
21.				e-mail: Tel:
22.				e-mail: Tel:



REF.: 3/2/4/3

## THEMBISILE HANI LOCAL MUNICIPALITY



# MINUTES

**OF THE 4<sup>TH</sup> SPECIAL 2020/2021 MUNICIPAL PUBLIC ACCOUNTS  
COMMITTEE MEETING HELD ON THE 24 JUNE 2021 AT THE  
MUNICIPAL COUNCIL CHAMBER**



## **PRESENT**

Clr. MO Sikosana  
Clr. SB Mogoboya  
Clr. M Msiza  
Clr. PV Mahlangu  
Clr. MA Motena  
Clr. NM Motaung

## **ABSENT**

Clr. JM Makhubela  
Clr. LE Jiyane  
Clr. RQ Mtsweni  
Clr. A Mokwena

## **OFFICIALS PRESENT**

KO Bapela                      Asst Manager MPAC Researcher, Monitoring and Evaluation  
HB Diphofa                    MPAC/AC Secretary

## **EXECUTIVE MAYOR & DELEGATION**

<b>Names</b>	<b>Designation</b>
Clr. Lucky Mtsweni	Acting Executive Mayor
Clr. Emah Phakathi	MMC Corporate Services
A Chego	Manager SDS
SA Nxumalo	Acting Municipal Manager
N Bhila	Technician: PMU
NE Madonsela	communication
OD Ledwaba	Ass Manager Revenue BTO
S Mokako	Ass Manager Communications
T Phala	Internal Auditor
T Baloyi	Chief Risk Officer
JJ Moyo	Acting CFO



## 1. OPENING AND WELCOME

The meeting observed a moment of silence for mediation and prayers

Mr. KO Bapela (Asst Manager, MPAC Researcher, Monitoring and Evaluation) read the notice to the meeting.

The chairperson, Cllr MO Sikosana declared the meeting officially open.

## 2. APPLICATIONS FOR LEAVE OF ABSENCE

- a) Cllr N Mtsweni (Executive Mayor)
- b) Mr. ON Nkosi (Municipal Manager)
- c) Ms. JG Mahlangu (Chief Finance Officer)
- d) Mr. V Skosana (Manager Technical Services)

## 3. OFFICIAL ANNOUNCEMENTS

The MPAC hearing with the Executive Mayor would be held on the 24<sup>th</sup> June 2021 as planned.

The Oversight Report development and adoption by the MPAC would be done on the 25<sup>th</sup> June 2021 as per the plan.

## 4. MOTION OF SYMPATHY AND CONGRATULATIONS

**The 1<sup>st</sup> Motion of Sympathy was presented by Cllr MO Sikosana**

He expressed motion of sympathy to the Bhuda family for the sudden death of their daughter, mother and aunt who was the school principal at Zenzeleni Primary School in Suncity. The death of Miss Bhuda is a great loss to the community of Sun City, Education Sector and her family.

**The 2<sup>nd</sup> Motion of Sympathy was presented by Cllr PV Mahlangu**

He expressed motion of sympathy to Skhosana family for the loss of their love one. Mam Skhosana was indeed a dedicated member of the family, a hard worker an activist by her own right.

## 5. DISCLOSURE OF INTERESTS

None



**6. MINUTES OF THE PREVIOUS MEETINGS**

None

**7. QUESTIONS OF WHICH NOTICE HAD BEEN GIVEN**

None

**8. MATTERS DEFERRED FROM THE PREVIOUS MEETING**

None

**9. REPORTS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

**TH-MPAC 26/06/2021**



# Non-Delegated Index Items

ITEM NO.	SUBJECT
TH-MPAC 26/06/2021	MPAC HEARING WITH THE EXECUTIVE MAYOR ON THE PROBING OF THE THLM DRAFT ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2020



**TH-MPAC 26/06/2021**

**MPAC CONSIDERATION OF THE  
EXECUTIVE MAYOR'S RESPONSES  
ON THLM DRAFT ANNUAL REPORT  
2019/2020**

**BACKGROUND**

The chairperson officially presented the questionnaire to the Executive Mayor to respond.

The Executive Mayor responded to all follow-up questions raised by the committee.

All the POEs requested by the committee was duly provided by the Executive Mayor.

**RESOLVED**

1. **THAT** the Municipal Public Accounts Committee note the Executive Mayor's responses on the follow-up questions raised by the committee.
2. **THAT** the Municipal Public Accounts Committee to develop and adopt an Oversight Report for council consideration and adoption.



**10. DEPUTATIONS**

None

**11. MOTION**

None

**12. CLOSURE**

The meeting was officially closed.

A handwritten signature in black ink, appearing to read 'M.G. Sikosana', written over a horizontal line.

**Cllr. M.G. SIKOSANA  
(MPAC CHAIRPERSON)**

**25/06/2021  
DATE**

**4<sup>TH</sup> SPECIAL MPAC MEETING 2020/2021**



**THEMBISILE HANI LOCAL MUNICIPALITY**

**4<sup>TH</sup> SPECIAL MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 2020/2021**

**Venue: COUNCIL CHAMBER**

**Date: 24 JUNE 2021**

	NAME	DEPARTMENT AND DESIGNATION	SIGNATURE	CONTACT DETAILS
1.	<b>Clr. Mzwandile Obed Sikosana</b>	MPAC Chairperson		e-mail: omnzwandile@gmail.com / sikosanao@thembisilehamilm.gov.za Tel: 079 031 2227
2.	<b>Clr. Marcia Msiza</b>	MPAC member		e-mail: marcthandiwe@gmail.com Tel: 082 746 9944
3.	<b>Clr. Mitopi Andries Motena</b>	MPAC member		e-mail: motenaandries@gmail.com Tel: 0722442785
4.	<b>Clr. Samuel Bongani Mogoboya</b>	MPAC member		e-mail: mthunzi.sam@gmail.co Tel: 071 438 5694
5.	<b>Clr. Laza Elsie Jiyane</b>	MPAC member		e-mail: layzajiyane77@gmail.com Tel: 072 407 0423
6.	<b>Clr. Ntombi Mitta Motaung</b>	MPAC member		e-mail: motaung.mitta@gmail.com Tel: 072 290 3386
7.	<b>Clr. Patrick Vusi Mahlangu</b>	MPAC member		e-mail: pvvonty@hotmail.co.za Tel: 072 420 8514
8.	<b>Clr. Rubber Qaliwe Mtsweni</b>	MPAC member		e-mail: mtswenirubber@gmail.com Tel: 073 659 5200/066 052 4148

4<sup>TH</sup> SPECIAL MPAC MEETING 2020/2021

	NAME	DEPARTMENT AND DESIGNATION	SIGNATURE	CONTACT DETAILS
9.	Clr. Jan Masaka Makhubela	MPAC member		e-mail: masaktajan@gmail.com Tel: 079 119 5170
10.	Clr. Adelaide Mokwena	MPAC member		e-mail: Tel:
11.	Clr. Tsweny Witswey	Acting Executive M		e-mail: M101awul@gmail.com Tel: 079457653
12.	Mokheleiso Eumath Phakathi	MMC Corporate S		e-mail: nomason@phakathi@gmail.com Tel:
13.	HB Diphofa	Secretary MACTC		e-mail: babyoliphofa@thombisidhambingwa.org Tel: 013 986 9112
14.	K.O. BAREWA	Researcher		e-mail: Tel: 073 671 4073
15.	Al Ches	Manager: SDS		e-mail: chesand@mbisichain.gov.za Tel: 083 518 3687
16.	N Bhika	Level Technician. PM		e-mail: bhikaw@thombisidhambingwa.org Tel: 013 980 9173
17.	Nadonela NE	Communication MM		e-mail: Nontugelations@gmail.com Tel: 0609517058
18.	Jedwaba O.D	Assistant Mgr: Res Budget & Training		e-mail: jedwaba0@thombisidhambingwa.org Tel: 013 986 9161
19.	SIMPHWE MOKALO	ASSISTANT MANAGER : COMMUNICATION		e-mail: mashiwene@thombisidhambingwa.org Tel: 013 986 9113
20.	ESHEPO PHAYA	INTERNAL AUDITOR		e-mail: Phaya1@thombisidhambingwa.org Tel: 013 986 9201
21.	Doyeji Tsweli	CRC		e-mail: Tel: 076 869 4000
22.	Moyo JJ	Acting CFO		e-mail: moyo@thombisidhambingwa.org Tel: 013 986 9110
23.	Nxumalo OP	Acting MM		e-mail: Nxumalo@thombisidhambingwa.org Tel: 013 986 9105



REF.: 3/2/4/3

## THEMBISILE HANI LOCAL MUNICIPALITY



# MINUTES

**OF THE 5<sup>TH</sup> SPECIAL 2020/2021 MUNICIPAL PUBLIC ACCOUNTS  
COMMITTEE MEETING HELD ON THE 25 JUNE 2021 AT THE  
BUSHMAN'S ROCK**



**PRESENT**

Clr. MO Sikosana  
Clr. SB Mogoboya  
Clr. M Msiza  
Clr. PV Mahlangu  
Clr. MA Motena  
Clr. NM Motaung

**ABSENT**

Clr. JM Makhubela  
Clr. LE Jiyane  
Clr. RQ Mtsweni  
Clr. A Mokwena

**OFFICIALS PRESENT**

KO Bapela	Asst Manager MPAC Researcher, Monitoring and Evaluation
HB Diphofa	MPAC/AC Secretary
A Malope	Chief Internal Auditor
T Baloyi	Chief Risk Officer



## 1. OPENING AND WELCOME

The meeting was opened with prayer and the chairperson of the committee Cllr MO Sikosana declared the meeting officially opened.

Mr. KO Bapela (Asst. Manager, MPAC Researcher, Monitoring and Evaluation) read the notice to the meeting.

He informed the meeting that the purpose of the meeting is mainly to develop and adopt the oversight report for council consideration.

## 2. APPLICATIONS FOR LEAVE OF ABSENCE

None

## 3. OFFICIAL ANNOUNCEMENTS

**That** the MPAC oversight report should be submitted to the office of the speaker on Monday 28<sup>th</sup> June 2021 for council consideration before the end of the financial year 2020/21.

**That** the MPAC items that were referred to council for condonement should be tabled together with the oversight report to council.

**That** minutes of the current meeting be adopted at the end of the meeting for the purpose of the oversight report.

## 4. MOTION OF SYMPATHY AND CONGRATULATIONS

None

## 5. DISCLOSURE OF INTERESTS

None

## 6. MINUTES OF THE PREVIOUS MEETINGS

**Resolved**

6.1. **THAT** minutes of the 3<sup>rd</sup> Ordinary 2020/21 Municipal Public Accounts Committee Meeting held on the 9 – 11 June 2021 are adopted

**Mover:** Clr. PV Mahlangu

**Seconder:** Clr. MA Motena



**Resolved**

6.2. Minutes of the 3<sup>rd</sup> Special 2020/21 Municipal Public Accounts Committee Meeting held on the 22 June 2021 are adopted.

**Mover:** Clr. MA Motena  
**Seconded:** Clr. M Msiza

**Resolved**

6.3. Minutes of the 4<sup>th</sup> Special 2020/21 Municipal Public Accounts Committee Meeting held on the 24<sup>th</sup> June 2021 are adopted.

**Mover:** Cllr. PV Mahlangu  
**Seconded:** Cllr. MA Motena

**ADOPTION OF THE MINUTES OF THE CURRENT MEETING.**

**Resolved**

1. **THAT** the minutes of the 5<sup>th</sup> (2020/2021) Special meeting MPAC meeting, held on the 25<sup>th</sup> June 2021 (today) are adopted.

**Mover:** Clr. NM Motaung  
**Secondary:** Clr. SB Mogoboya

**7. QUESTIONS OF WHICH NOTICE HAD BEEN GIVEN**

None

**8. MATTERS DEFERRED FROM THE PREVIOUS MEETING**

None

**9. REPORTS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

**TH-MPAC 27/06/2021**



# Non-Delegated Index Items

ITEM NO.	SUBJECT
TH-MPAC 27/06/2021	DRAFT MPAC OVERSIGHT REPORT ON THE MUNICIPALITY'S ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2020



**TH-MPAC 27/06/2021**

**DRAFT MPAC OVERSIGHT REPORT  
ON THE MUNICIPALITY'S ANNUAL  
REPORT FOR THE YEAR ENDED 30  
JUNE 2020**

**RESOLVED**

1. **THAT** the municipality develop an audit action plan with clear time-lines to address all issued raised by the Auditor General.
2. **THAT** in future the report that served in council must be the one to be submitted to MPAC for probing.
3. **THAT** all the municipal policies that are not applicable and adopted by the council should not be included in the Annual Report.
4. **THAT** the Fruitless and Wasteful Expenditure incurred be referred to the Disciplinary Board for consequence management.
5. **THAT** the municipality appoint a dedicated personnel with the pre-requisite expertise and knowledge to deal with the preparations of both the AFS and VAT returns.
6. **THAT** in order to accelerate service delivery the filling of vacancies should be done within the 1<sup>st</sup> Quarter of 2021/2022 financial year.
7. **THAT** the public awareness on the indigent processes should be should conducted on an annual basis.
8. **THAT** the council adopt the oversight report and approve the annual report without reservations.



**10. DEPUTATIONS**

None

**11. MOTION**

None

**12. CLOSURE**

The meeting was officially closed.

  
\_\_\_\_\_  
Cfr. M.G. SIKOSANA  
(MPAC CHAIRPERSON)

25/06/2021  
DATE

**5<sup>TH</sup> SPECIAL MPAC MEETING 2020/2021**



**THEMBELESHE HANI LOCAL MUNICIPALITY**





**5<sup>TH</sup> SPECIAL MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING 2020/2021**

**Venue: BUSHMANS ROCK**

**Date: 25 JUNE 2021**

	NAME	DEPARTMENT AND DESIGNATION	SIGNATURE	CONTACT DETAILS
1.	<b>Clr. Mzwandile Obed Sikosana</b>	MPAC Chairperson		e-mail: ommzwandile@gmail.com / sikosanao@thembeleshehanim.gov.za Tel: 079 031 2227
2.	<b>Clr. Marcia Msiza</b>	MPAC member		e-mail: marcthandiwe@gmail.com Tel: 082 746 9944
3.	<b>Clr. Mitopi Andries Motena</b>	MPAC member		e-mail: motenaandries@gmail.com Tel: 0722442785
4.	<b>Clr. Samuel Bongani Mogoboya</b>	MPAC member		e-mail: mthunzi.sam@gmail.co Tel: 071 438 5694
5.	<b>Clr. Laza Elsie Jiyane</b>	MPAC member		e-mail: layzajiyane77@gmail.com Tel: 072 407 0423
6.	<b>Clr. Ntombi Mitta Motaung</b>	MPAC member		e-mail: motaung.mitta@gmail.com Tel: 072 290 3386
7.	<b>Clr. Patrick Vusi Mahlangu</b>	MPAC member		e-mail: pvvonty@hotmail.co.za Tel: 072 420 8514
8.	<b>Clr. Rubber Qaliwe Mtsweni</b>	MPAC member		e-mail: mtswenirubber@gmail.com Tel: 073 659 5200/066 052 4148

5<sup>TH</sup> SPECIAL MPAC MEETING 2020/2021

	NAME	DEPARTMENT AND DESIGNATION	SIGNATURE	CONTACT DETAILS
9.	Clr. Jan Masaka Makhubela	MPAC member		e-mail: masakkajan@gmail.com Tel: 079 119 5170
10.	Clr. Adelaide Mokwena	MPAC member		e-mail: Tel:
11.	K.O. BAREWA	Rescoarch		e-mail: Tel: 0736714073
12.	H.B. Diphoe fa	MPAC/AC SECRETARY		e-mail: biphofa@khemisi.khram.gov.za Tel: 0113464029
13.	A.S. Mqoqo	CAE		e-mail: Tel: 013 9869167
14.	T.E. Balogi	CRO		e-mail: Tel: 0768694000
15.				e-mail: Tel:
16.				e-mail: Tel:
17.				e-mail: Tel:
18.				e-mail: Tel:
19.				e-mail: Tel:
20.				e-mail: Tel:
21.				e-mail: Tel:
22.				e-mail: Tel:
23.				e-mail: Tel:

**ANNEXURE [B]**

**PORTFOLIO OF EVIDENCE (POE) ON THE ANNUAL  
REPORT PROCESSES**



## Thembisile Hani Local Municipality

### **PUBLIC NOTICE: 2019/2020 DRAFT ANNUAL REPORT**

Notice is hereby given in terms of section 127 (5) (a) of the Local Government: Municipal Finance Management Act, 2003 (Act No 56 OF 2003), and in terms of section 46 of the Local Government: Municipal System Act, 2000 (Act No 32 of 2000), to notify members of the community and interested groups **to submit written comments or representations** on the Draft Annual Report of 2019/2020 as tabled for public comments in the Municipal Council on Monday 31 May 2021. The Draft Annual Report can be accessed and viewed during normal working hours (07H45-16H00) and on our municipal website, from the 03 June 2021 to 23 June 2021 at the places stated below.

In terms of section 21A of the said Municipal System Act, the 2019/20 Draft Annual Report of Thembisile Hani Local Municipality is available at the Municipal head office at Kwaggafontein, Municipal satellite offices at Kwamhlanga and Tweefontein "K", Municipal public libraries at Kwaggafontein, Phumula, Verena and Municipal Website at [www.thembisilehanilm.gov.za](http://www.thembisilehanilm.gov.za)

**Representations may be directed to the Municipal Manager, Thembisile Hani Local Municipality, Private Bag X4041, Empumalanga, 0458, or submitted at any Satellite unit offices.**

**The closing date for the submission of representations is Wednesday, 23 June 2021.**

**Administrative enquiries may be directed to the following official during office hours:**

- The Assistant Manager: Performance Management System: Mrs Sinah Moripe at 013 986 9100

ON Nkosi  
Municipal Manager

Date: 01/06/2021

**From:** Sinah Moripe  
**Sent:** Thursday, 03 June 2021 16:53  
**To:** [REDACTED]  
**Cc:** 'zephm@mpuleg.gov.za'; Siphoh Mahlangu  
**Subject:** DRAFT ANNUAL REPORT 2019-2020  
**Attachments:** [REDACTED]

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Warm regards,



**Moripe Sinah**  
Assistant Manager PMS  
Thembekele Hani Local Municipality  
**Mobile:** (073)393 8582  
**Office:** (013) 986 9100/9123 | **Fax:** (013) 986 0995  
**Site:** [www.thembisilehanilm.gov.za](http://www.thembisilehanilm.gov.za)

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**From:** Sinah Moripe  
**Sent:** Thursday, 03 June 2021 16:56  
**To:** 'mashabanh@mpg.gov.za'  
**Cc:** Siphohahlangu  
**Subject:** FW: DRAFT ANNUAL REPORT 2019-2020  
**Attachments:** ACKNOWLEDGEMENT MEC.pdf

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Warm regards,



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**From:** Sinah Moripe  
**Sent:** Thursday, 03 June 2021 16:58  
**To:** Nhlamhla J Simelane  
**Cc:** Siphohahlangu  
**Subject:** FW: DRAFT ANNUAL REPORT 2019-2020  
**Attachments:** ACKNOWLEDGEMENT PT.pdf

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Assistant Manager PMS  
ThembeSileHani Local Municipality  
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**From:** Sinah Moripe  
**Sent:** Thursday, 03 June 2021 17:04  
**To:** Sekonyela, Tumi  
**Cc:** Mmbadi, Lufuno (SM); Siphoh Mahlangu  
**Subject:** FW: DRAFT ANNUAL REPORT 2019-2020  
**Attachments:** ACKNOWLEDGEMENT AG.pdf

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Warm regards,



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Assistant Manager PMS  
Thembisile Hani Local Municipality  
**Mobile:** (073)393 8582  
**Office:** (013) 986 9100/9123 | Fax: (013) 986 0995  
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From: Sinah Moripe  
Sent: Friday, 04 June 2021 11:20  
To: Siphoh Mahlangu  
Subject: FW: DRAFT ANNUAL REPORT 2019-2020

From: Elsabe Rossouw [mailto:Elsabe.Rossouw@treasury.gov.za]  
Sent: Thursday, 03 June 2021 17:10  
To: Sinah Moripe <MoripeS@thembisilehanilm.gov.za>; gilimani@treasury.gov.za  
Cc: Siphoh Mahlangu <mahlangus2@thembisilehanilm.gov.za>  
Subject: RE: DRAFT ANNUAL REPORT 2019-2020

**BUDGET DOCUMENT RECEIPTS UPDATE  
FOR MP315 > ( MP315 ) Thembisile Hani**

[Click here for another update](#)

Document Code	Description	Financial Year	Date Received Hard Copy	Date Received Electr. Copy
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**Group: 02 Year-end Documents**

0230	Annual Report	2020	2021/06/03	2021/06/03
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MF10027 Page 1 Printed on 03/06/2021 17.09.59 By 1480

Kind regards

**Elsabé Rossouw**  
Director: Local Government Budget Analysis  
Data Management  
Tel: (012) 315 5534, Fax: (012) 395 6553, Cell: 082 908 3293



Department  
National Treasury  
REPUBLIC OF SOUTH AFRICA

From: Sinah Moripe [mailto:MoripeS@thembisilehanilm.gov.za]  
Sent: Thursday, June 3, 2021 5:01 PM  
To: gilimani@treasury.gov.za; Elsabe Rossouw <Elsabe.Rossouw@treasury.gov.za>  
Cc: Siphoh Mahlangu <mahlangus2@thembisilehanilm.gov.za>  
Subject: FW: DRAFT ANNUAL REPORT 2019-2020

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Warm regards,



**Moripe Sinah**

Assistant Manager PMS

Thembisile Hani Local Municipality

Mobile: (073)393 8582

Office: (013) 986 9100/9123 | Fax: (013) 986 0995

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**From:** Sinah Moripe  
**Sent:** Thursday, 03 June 2021 17:01  
**To:** gilimani@treasury.gov.za; 'Elsabe.Rossouw@treasury.gov.za'  
**Cc:** Siphohahlangu  
**Subject:** FW: DRAFT ANNUAL REPORT 2019-2020  
**Attachments:** ACKNOWLEDGEMENT NT.pdf

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Warm regards,



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	NAME AND SURNAME	ORGANISATION/DEPARTMENT	CONTACT DETAILS	DATE RECEIVED	SIGNATURE
1.	Secunthony	Thembisile Hani Local Municipality Veroria Library	e-mail: Tel:	07/06/21	Secunthony
2.	MS S.S. MOLOTO	Thembisile Hani Local Municipality Phumula Library	e-mail: molotoSSO1@gmail.com Tel: 072 5000 359	03-06-2021	MS S.S.



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	NAME AND SURNAME	ORGANISATION/DEPARTMENT	CONTACT DETAILS	DATE RECEIVED	SIGNATURE
1.	Sachile Nalanga	Thembisile Hani Local Municipality Kwamhlanga Satellite	e-mail: Tel: 0724908760	08/06/2021	
2.		Thembisile Hani Local Municipality Twcefontein "K" Satellite	e-mail: Tel:		



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	NAME AND SURNAME	ORGANISATION/DEPARTMENT	CONTACT DETAILS	DATE RECEIVED	SIGNATURE
1.	F.E. Phomonye	Thembisile Hani Local Municipality New Building	e-mail: Tel: 0793008172	02-06-21	[Signature]
2.	M.T. Motobu	Thembisile Hani Local Municipality Old Building	e-mail: Tel: 071 2412058	02-06-21	[Signature]
3.	J.T. Matshini	Thembisile Hani Local Municipality Kwaggafontein Library	e-mail: Tel: 06 859 1304	02/06/2021	[Signature]

Bring  
k  
S  
t

win, Golden  
IBF title

Fuzile needs no more  
biggest fight of his  
he faces the winner  
Ogawa and Shavkat  
vacant International  
junior light weight title  
South Africa written



Azinga Fuzile, right, and Martin J. Ward during their IBF elimination bout in Las Vegas. / DAVID BECKER/GETTY IMAGES

by Brian Mitchell in  
amed Tony Lopez by a  
decision in Sacramen-  
well did not defend it,  
er World Boxing As-  
it the sport of boxing

an managing fighters  
sius Baloyi brought it  
defeating Manuel Med-  
stance in Spokane, in

held the International  
n strap - lost the IBF  
ence to Gary St Clair  
n Guyana when they  
Palace in 2006. Four  
was back in SA. This  
en outclassed St Clair  
i Kempton Park.

s short-lived because  
oned him on points at  
Khayelitsha in 2007.  
n his second defence  
rth West Sports Com-

come for that title to  
ad that task lies with

Fuzile - the former SA, World Boxing Council Youth featherweight, IBF Continental and current IBF Intercontinental junior light holder - whose career is guided in Duncan Village by trainer Mzamo "Chief" Njekanye.

Fuzile made himself eligible to challenge for that title with a picture-perfect right hook to the jaw of Martin Joseph Ward in their elimination bout in Las Vegas on Sunday.

The Englishman - who was rated No 4, a spot above Fuzile before their fight, was rescued from complete destruction by corner men who aptly threw in the towel, stopping the fight in the seventh round. Ogawa and Rakhimov will meet in July and the triumphant victor will then oppose Fuzile for the vacant title.

Njekanye said: "The big guns have held this belt. We are not taking it lightly. It's a baton of some sort. We are keen to give it back where it belongs; we will do whatever it takes to bring it here. Whoever wins between Ogawa and Rakhimov means nothing, but we wish for Rakhimov to win so that we settle the unfinished business but again it is only our wish."

**THEMBISILE HANI**  
LOCAL MUNICIPALITY

**PUBLIC NOTICE: 2019/2020 DRAFT ANNUAL REPORT**

whereby given in terms of section 121 (1) (a) of the Local Government: Municipal Finance



## GREATER LETABA MUNICIPALITY

### PUBLIC NOTICE

#### PUBLICATION OF 2019/20 ANNUAL REPORT AND FOR PUBLIC COMMENTS AND INPUTS

Notice is hereby given in terms of Sec 121 of the Municipal Finance Management Act : Letaba Municipality has tabled its 2019/20 Annual Report during its council sitting held in the Local Community, Interested stakeholders, Structures and Organisations within Greater Letaba area are invited to submit written presentations in respect of the 2019/20 Annual Report.

Copies of the 2019/20 Annual Report will be available for inspection during working hours from 16h30, Monday to Friday at the following places: Greater Letaba Municipality's main C Sub-Office, Mokwakwala Sub-Office, Kgapane Sub-office, Modjadiskloof Library. Alternatively the report can be accessed by visiting our website at [www.greaterletaba.org.za](http://www.greaterletaba.org.za)

Any person who cannot read or write may come during office hours to the PMS Manager Office, Office No D6 before the 30<sup>th</sup> of June 2021.

For more information, please contact Mogale Ignatius. Tel. 015 309 9246 Fax: (015) 309 9247 [ignatiusm@glm.gov.za](mailto:ignatiusm@glm.gov.za), Office No D6 at Greater Letaba Municipality Main office MODJADJIAKLOOF.

**Ms Mankgabe MF**  
Municipal Manager



social development  
Department:  
Social Development  
North West Provincial Government  
REPUBLIC OF SOUTH AFRICA

### Alternative Care Placement

This is an advertisement for children to be placed in foster care in terms of Section 151(a) and 157(3) of the Children's Act 38 of 2005. Regulations 56 (1) and 56 (2) need to be applied before finalisation of foster care cases at the Children's Care Centres of interest of the children and not allow any person to claim responsibility for the concerned children so that the children are cared for by their biological mothers/fathers of the following children are deceased or their whereabouts are unknown. Please contact the whereabouts of the biological mothers/fathers or family members of the following children.

If you have any information regarding the biological parents or family members, please contact the office during working hours. Contact the responsible social worker as mentioned below.

No	NAME AND SURNAME OF BIOLOGICAL PARENTS	AREA	SOCIAL WORKER	CONTACT DETAILS OF SOCIAL WORKER	REASON FOR PLACING CHILD IN FOSTER CARE

A boy child was born on 12/01/2019

**ANNEXURE [C]**

**MPAC QUESTIONNAIRE, RESPONSES AND COMMENTS**

# THEMBISILE HANI LOCAL MUNICIPALITY



## FINAL MPAC QUESTIONNAIRE, RESPONSES AND COMMENTS PROBING OF THE ANNUAL REPORT 2019/2020 FINANCIAL YEAR

Date : 25/06/2021

Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
<b>CHAPTER 1 MAYOR'S FOREWORD AND EXECUTIVE SUMMARY</b>			
<b>CHAPTER 2 GOVERNANCE</b>			
<p>1. The committee has observed that under <b>COMPONENT D (Corporate Governance), the MFMA Circular No. 63</b> provide for item on "<b>All Municipal Oversight Committees</b>", whereas there is no provision for this item on the draft Annual Report.</p> <p><b>Question:</b> Can the Executive Mayor explain the reasons for the omission?</p>	<p>THLM prepares the Draft Annual Report as per the pre made AR template provided by National Treasury, chapter 2 start from 2.1 to 2.11 which is Public Satisfaction on Municipal Services.</p>	<p><b>FQ. :</b> Was the pre-made Annual Report Template tabled to council as a tool to be used for the preparation of the municipal annual report?</p> <p><b>Answer:</b> The template come from NT as a template to be used for all municipality and therefore binding and does not need council approval.</p> <p>On page 29 political governance under introduction of the AR, everything is explained including section 79 committee including the duties. Indeed the heading is not there in the AR</p>	<p>Noted</p> <p><b>THAT</b> all tools that are used for the preparation of the AR must be presented to the council.</p> <p>POE was provided to this effect</p>

Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
		<p>template but only on the Circular 63.</p> <p><b>FFQ.</b> : If circular 63 is presented to council and the AR template is used instead, can the EM confirm if this was a tactic to mislead the council?  <b>Ans.:</b> No this was not a tactic to mislead the council.</p> <p><b>FFQ.</b> : When did you get the AR template?  <b>Ans.:</b> The pre AR template was introduced in November 2011. Since then the template has been used as a tool for reporting on the Annual Report. In circular 63 there is no indication that the AR tool should be tabled to the council.</p> <p><b>FFQ.</b> : Does the template dictate that the information on Section 79 should go under introduction in the AR?  <b>Ans.:</b> Yes in does.</p>	

Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
<b>CHAPTER 3</b> <b>SERVICE DELIVERY PERFORMANCE</b>			
<p>2. Under 3.19 Human Resource (CORPORATE SERVICES) – Page 131, Outstanding Monies, the committee has observed that there are outstanding arrears/monies by councillors (June 2018: R383 872), June 2019: R409 072) and (June 2020: R389 263).</p> <p><b>Question:</b> Can the Executive Mayor clarify the committee about the measures that had been applied to avoid future recurrence? If any measure was applied, provide POE.</p>	<p>There measures was that all the Councillors that are owing the Municipality to make arrangements to pay the amount in arrears and the current account.</p> <p>(See attached list of Payment arrangements by Councillors)</p>	<p><b>FQ :</b> Can the Executive Mayor share with committee in details the kind of specific arrangements that are referred to, in recovering the outstanding amount?</p> <p><b>Ans.:</b> Wrote letters to Councillors and indicated how they are planning to make payments to the municipality for their arrears.</p> <p><b>FFQ:</b> What extraordinary measures are you taking in ensuring the recovering of the arrears owed by councillors – taking into consideration that by law councillors must not owe the municipality?</p> <p><b>Ans.:</b> The letters were issued to say to councillor the municipality would automatically deduct arrears amount from councillors who do not make payment as per their arrangement.</p>	<p>Noted</p>
<p>3. The committee has observed that only the <b>outstanding arrears accounts</b> for councillors are recorded, whereas the MFMA Circular 11 stipulate that municipalities must disclose for both councillors and Section 56 managers.</p>	<p>The Section 56 Managers that residing in Thembsile Hani Local Municipality are not owing, that is the reason we are not disclosing Section 56 Managers.</p> <p>(See the attached residential address and statement for Manager residing in Thembsile Hani Local Municipality)</p>		

Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
<p><b>Question:</b> Can the Executive Mayor substantiate why?</p> <p><b>4. On Overall Conclusion – Page 155,</b> the committee has noted that the overall performance on the Annual Report as served in the council and the one submitted to MPAC is not the same (Council 74% and MPAC 72%).</p> <p><b>Question:</b> Can the Executive Mayor clarify the committee about variances on the percentage?</p>	<p>Due to the extension of the audit by AG the auditing of the Annual Report was still not completed during the submission of the items to be tabled before the Council, hence during audit AG pick up KPI's related to matters which caused the qualification for the THLM then AG requested that those KPI's must be amended to not achieved which leads to 72% instead of 74% that was captured before auditing.</p>	<p>A panel has been appointed to deal with municipal debt recovery, wherein the panel will be categorised according to various categories of debts in the municipality.</p> <p><b>FFQ. :</b> can you elaborate on the incentives that you are referring to.</p> <p><b>Ans.:</b> Amnesty that the municipality has been implementing in reducing the debts also includes amnesty for the councillors.</p> <p>The Executive Mayor further gave assurance to the committee that all councillor will be compelled to pay through their pension on their exit – automatic deductions will be made.</p> <p><b>FFQ. :</b> Why was the Draft Annual Report submitted to council before the auditing</p>	<p><b>THAT</b> in future the report that served in council must be the one to be submitted to MPAC for probing.</p>

Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
		<p>process could be completed by the AG?</p> <p><b>Ans.</b> The financial year 2019/20 was not normal due to COVID 19. The municipality was requested to submit the AR to the sector department. Therefore due to timelines it was impossible to present the AR after auditing was completed – as such it was presented to council for noting to allow other processes to unfold.</p> <p><b>FFQ.</b> : Do you agree that the council was misled</p> <p><b>Ans.:</b> No, the council was not misled since the municipality was advised to present it to council while awaiting the AGSA.</p>	

Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
<p>5. On project DCS005, the target was not achieved and the reasons were that the post will be filled by the end of the 2<sup>nd</sup> Quarter.</p> <p><b>Question:</b> Can the Executive Mayor share with the committee about the progress to date.</p>	<p>The municipal has conducted an exercise to verify employees with the intention to identify and correct issues of misplacement. The aim was to place those who are misplaced on current vacant positions before advertisements could be issued. A proper report on the placement process following the verification has not been finalised. The filling of post will only be attended to in the next financial year, when the whole exercise has been completed.</p>	<p><b>FFQ. :</b> Considering the fact that this target was not achieved for the past 2 consecutive financial years (2019/2020 &amp; 2020/2021), can the Executive Mayor convince the committee with appropriate reasons for the implementation of the target in 2021/2022?</p> <p><b>Ans.:</b> Since 2018 the municipality was struggling the issue of implementing grade 4 and also taking into consideration the cashflow of the municipality. We have since stated implemented from April 2021. Placement letters has been signed by the AO. Therefore we confirm that the identified vacant post will be filled by the end of the financial year 2021/22.</p> <p>The process of Grade 4 is not resolved and the budget provision is available and the 33 positions will indeed be filled in the next financial year.</p>	

Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
<b>CHAPTER 4</b> <b>ORGANISATIONAL DEVELOPMENT PERFORMANCE</b>			
<p>6. MPAC has observed under 4.2. Policies – Page 261, that remunerations scales and allowances policy was last reviewed on the 2<sup>nd</sup> November 2011.</p> <p><b>Question:</b> Can the Executive Mayor share with the committee whether the policy is still relevant to the municipality since it was last reviewed in 2011, and there was an upgrading from category level 3 to category level 4 of the municipality? If YES provide the POE (Remuneration Scales and Allowances).</p>	<p>The municipality does not have the remuneration of scales and allowances policy.</p> <p>The municipality has moved from old system to TASK system. The grading of the municipality has also moved from grade three (3) to grade four (4).</p>	<p><b>FFQ. :</b> If the municipality does not have remunerations scales and allowances policy, why is the item included in the Annual Report on the list of HR Policies and Plans?</p> <p><b>Ans.:</b> As a municipality the policy not applicable. So due to the fact that the AR is pre-made we just followed it as it is. We use the scale that the municipality have as a result of Job Evaluation process. We do not have such a policy.</p> <p><b>FFQ:</b> So if you don't have the policy, how come it was adopted it on 2<sup>nd</sup> November 2011 as per the Annual Report?</p> <p><b>Ans.:</b> In 2011 the municipality made a benchmarking process, it was not a policy and that process was used to pay employees. We have the</p>	<p><b>THAT</b> all the municipal policies that are not applicable and adopted by the council should not be included in the Annual Report.</p>

Question	Responses of the Executive Mayor	Follow-up Question & Respond	MPAC Comments and Recommendations
		remuneration scales, we don't have the policy.	
<b>CHAPTER 5 FINANCIAL PERFORMANCE</b>			
<b>CHAPTER 6 AUDITOR GENERAL AUDIT FINDINGS</b>			
			THAT the municipality develop and audit action with clear time-lines to address all issued raised by the Auditor General.

**ANNEXURE [D]**

**REPRESENTATIONS**

# Chapter 1

## CONTENTS

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## Chapter 2



**Chief Financial Officer**  
Mrs J.G. Mahlanqo

Ensure effective and efficient strategic management of the finance portfolio, which includes Budgetary Management, Financial Accounting Management, Supply Chain Management, Credit Control Management, Investments and Banking, Treasury Management.



**Manager Technical Services**  
Mr V.L. Skosana

Providing water, roads, storm-water and sanitation through a well-established and maintained infrastructure that will stimulate growth resulting in a broader income base and will encourage taxpayers to sustain payments through a well-established and maintained infrastructure.

**Commented [S2]:** On the picture – consider formal picture (Eg formal shirt) to create uniformity with the rest of management team

## Chapter 3

### COMMENT ON COMMUNICATION PERFORMANCE OVERALL

In our quest to ensure effective communication we have been frequently using radio slots at Ikwekwezi FM to communicate service delivery issues, mainly water issues which have been a major challenge during this financial year. The Municipality was reporting on progress through the Executive Mayor, Municipal Manager and the head of Communication (HoC). In the media slots the listeners who are residents of Thembisile Hani Local Municipality (THLM) were given an opportunity to ask questions to the municipal representatives with regards to service delivery issues in THLM. We also had constant interviews with Moutse Community radio station (MCRS), Kangala Community Radio Station (KCRS), Ikutani FM, Inakekelo FM and Eyethu FM through the HoC updating the public about programmes of the Municipality.

The unit has been part of the planning teams for events organised by the Municipality and those organized by other departments (provincial and national). The unit is responsible for media mobilisation, drafting of Communication strategy and plan, branding and any other logistics that require Municipal interventions in the case of external events. The unit issue out public notices for the community on Ikwekwezi FM, MCRS, KCRS, Eyethu FM, Ikutani FM and Inakekelo FM. Public notices are also placed on the Municipal notice boards that are mounted in our Municipal buildings. We issue out media statements when there are issues that need to be communicated or clarified by the Municipality.

We have also embarked on social media as it is currently growing as technology is advancing. Our Facebook page is active and it is updated as frequently as possible. We are currently also using a messaging portal to communicate with our stakeholders internally and externally, a tool which is proving to be very effective. The plan is to expand this messaging portal to a mini call Centre where we manage queries.

Below are some of the photos taken by the Communication unit during event or activities that are held at the Municipality?



**Commented [53]:** ikwekwezi – check the capital letters where applicable on the entire document. Check other parts in yellow on this par where Capital letters should be inserted

**Commented [54]:** The sentence in blue is breaking – pit it together to read". We also get coverage from Daily Sun, the new age, Mpumalanga press and Thembisile news.

**Commented [55]:** Not in – but is

**Commented [56]:** Parts in red does not read well – Perhaps see if you can't start by saying " We also use a messaging portal ...

## Chapter 3

### COMMENT ON HEALTH SERVICES PERFORMANCE OVERALL

The health service unit consist of one person who is coordinator, reporting to the Manager Social Development Service. The unit is fully functional. The Municipality conducted dialogues, HIV counselling and testing (hot) campaigns and training to support and reduce the impact of the HIV/AIDS on individuals, family community and society by expanding access to appropriate treatment, adhere care and support in accordance with the South African Strategic Plan (NSP) 2017-2022 to address focus for Impact, and reach the 90 goals by 2030. The Municipality conducted 07 HIV/AIDS related campaigns in 2019-20 financial year.

Commented [57]: We audited 10, so the correct No = 10

### COMPONENT E: HEALTH AND ENVIRONMENTAL PROTECTION

#### 3.15 HEALTH INSPECTION OF PREMISE AND BUSINESS FOR LICENCING

Environmental health services continued to be provided without funding from national treasury, with a limited budget and diminishing resources the nine functional areas relating to environmental health services as defined in the National Health Act, no. 61 of 2003 were carried out but not fully to ensure effective and efficient service delivery within the areas of thembisiile.

Commented [58]: Capital letters – National Treasury

The service delivery priorities focused on water quality monitoring, food quality and safety, health surveillance of premises and vector control. However, the departmental of Technical Services was used for the monitoring of water quality.

### COMMENT ON HEALTH INSPECTION AND ENVIRONMENTAL HEALTH PERFORMANCE OVERALL

The Municipality conducted (96) business inspections in (37) villages. Routine business Inspections were conducted by the environmental health practitioner.

### EMPLOYEE INFORMATION

Employees: Health Inspection (Environmental Health)						
Job Level	2018/2019	2019/2020		Vacancies (Fulltime Equivalents)	Fulltime	Vacancies (As A % Of Total Posts)
	Employees	Posts	Employees			
	No.	No.	No.	No.		%
3	0	0	0	0		0%
4 - 6	1	1	1	0		0%
7 - 9	0	0	0	0		0%
10 - 12	0	0	0	0		0%
13 - 15	0	0	0	0		0%
Total	1	1	1	0		0%

### POLLUTION CONTROL AND BIO DIVERSITY; LANDSCAPE

Pollution control, bio diversity and landscape are not applicable to Thembisiile Hani Local Municipality.

## Chapter 3

			Safety Training both female and male.	of the Department of agriculture for the provision of seeds and starter pack for planting
Mandela Day Celebration	5 old aged people benefited walking sticks and 6 disability people benefited wheel chairs	-	MaxProf donated school uniform and battery/electric wheelchair	Children from Joyous House of safety and multi-purpose ( Orphanage centre) [kwamhlanga]
Job Readiness For People With Disability	Registering people with disability in the data base of department of labour for employment	-	05 people with disability employed on the EPWP	210 people with disability and older persons attended the campaign and they were registered on the data base of the Department of agriculture for the provision of seeds and starter pack for planting
Source Donations for Orphans and elderly.	Clothing and toiletries were donated for orphans	-	Eskom funded 1 electric wheelchair and 2 batteries for electric wheelchair  Christmas Vouchers for widows, Elderly, child headed families and people with disability donated by Nkangala DM and Eskom	PALESA mine donated 17 assistive devices for People with disability and elderly <ul style="list-style-type: none"> <li>o 17 wheelchairs</li> <li>o 17 Blankets</li> </ul>

Commented [59]: I do not see "Mandela Day celebration - Disable & Elderly people held on 18 July 2019 that we audited"

### FINANCIAL PERFORMANCE 2018/2019 AND 2019/2020: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

The child care, aged care and social programme are using the same vote with libraries under vote 107: Social Development Services.

## Chapter 3

Section 152 of the constitution sets among others the following objectives for local government:

- (a) To provide democratic and accountable government for local communities
- (b) To ensure the provision of services to communities in a sustainable manner
- (c) To promote social and economic development

In order to ensure sustainable service delivery to the community's Council sets the top three service delivery priorities as follows in order to achieve good governance levels.

- Risk management: Council has developed risk management strategy or policy that enables Council to conduct risk assessment which has already been done. This exercise also enabled the Council to develop a plan on internal controls to mitigate and control.
- Internal Audit: Council managed to establish the Audit Committee and it sits regularly assisting on assessing the reporting on management of risk and other matters relating to good governance.
- Accounting and auditing: Council has established the Audit Committee which assists in reviewing the Annual Financial Statements and also to monitor the effectiveness of the internal controls and risk management.

### SERVICE STATISTICS FOR THE EXECUTIVE AND COUNCIL

Detail	2018/2019		2019/2020	
	Special Meetings	Ordinary Meetings	Special Meetings	Ordinary Meetings
Mayoral Committee	03	11	08	08
Technical Service Committee	00	04	00	02
Rids Committee	00	06	00	04
Audit Committee	01	04	01	08
Admin & Governance	00	09	00	08
Led Committee	00	07	00	03
Finance Committee	00	06	00	03
Council Meeting	06	06	07	05
Corporate Services Committee	00	04	00	08
MPAC	07	04	03	04

Commented [S10]: Capital letter – SDS and LED

## Chapter 3

### EMPLOYEE INFORMATION

Employees: The Executive And Council					
Job Level	2018/2019	2019/2020		Vacancies (Fulltime Equivalents)	Vacancies (As A % Of Total Posts)
	Employees	Posts	Employees		
	No.	No.	No.	No.	%
0 - 3	6	9	9	0	0%
4 - 6	22	55	55	0	0%
7 - 9	0	0	0	0	0
10 - 12	36	0	0	0	0%
13 - 15	0	0	0	0	0
Total	64	64	64	0	0%

### EXPENDITURE ON COUNCIL FOR 2018/2019 AND 2019/2020 FINANCIAL YEAR:

VOTE	DETAIL	2018/2019 BUDGET	2018/2019 ACTUAL	2019/2020 BUDGET	2019/2020 ACTUAL
100	SALARIES	4 319 796	3 862 408	4 450 950	3 674 780
100	MOBILE DATA BUNDLES	258 510	229 500	271 541	229 800
100	PENSION CONTRIBUTIONS	3 153 884	2 400 661	3 203 511	2 495 560
100	MEDICAL AID CONTRIBUTIONS	556 729	445 675	653 486	434 768
100	TRAVEL ALLOWANCES	5 688 967	5 114 850	6 263 452	5 324 077
100	CELLPHONE ALLOWANCES	2 609 640	2 601 000	2 412 702	2 604 400
100	CLR ALLOWANCES	9 656 110	9 523 289	8 298 182	10 390 781
100	BUSINESS AND FINANCIAL MANAGEMENT	82 160	0	62 670	62 670
100	RADIO AND TV TRANSMISSION	100 000	20 000	287 967	91 274

Commented [S11]: Note 28 of audited AFS - R25 154 166 and this total amount is R33 975 981. This should be corrected

## Chapter 3

### EXPENDITURE ON EXECUTIVE FOR 2018/2019 AND 2019/2020 FINANCIAL YEAR: COUNCIL GENERAL

VOTE	DETAIL	2018/2019 BUDGET	2018/2019 ACTUAL	2019/2020 BUDGET	2019/2020 ACTUAL
100	SOMA	128 500	106 500	124 000	150 300
100	GRANTS IN-KIND	50 000	0	0	0
100	PRINTING,PUBLICATION & BOOKS	230 000	138 350	175 050	174 925
100	SEMINARS, CONFERENCE WORKSHOP	171 000	57 797	206 000	53 965

### 3.18 BUDGET AND TREASURY OFFICE

#### INTRODUCTION TO BUDGET AND TREASURY OFFICE

The department deals with the administration of finances of the Municipality i.e. own budget as well as the money received from government fiscal i.e. allocation by government to the Municipality to enhance service delivery as in mig and equitable shares. In order for the Municipality to have effective service delivery, budget and IDP processes is being followed in order to ensure Public Participation to cover all community proposals in terms of projects.

The department must develop budget related policies and by-laws to govern consistently charging of moneys for services rendered to the communities. There will be internal and external audits in order to ensure management of risk and curbing corruption while encouraging the implementation of policies.

Debt Recovery					
R					
Details Of The Types Of Account Raised And Recovered	2019/2020		2018/2019 (supposed to be 2019/2020)		Proportion Of Accounts Value Billed That Were Collected %
	Actual Accounts Billed In Year	For	Billed In Year	Actual For Accounts Billed In Year	
Property Rates	31 605 482	23 012 299	13 547 266	47 680 432	312.14
Water	89 276 369	1 044 211	173 175 802	85 207 608	100.99
Sanitation	1 742 293	123 212	2 198 098	1 882 854	78.64
Refuse	42 537 102	622 106	36 911 357	60 421 002	100.89
<b>Total</b>	<b>165 161 146</b>	<b>24 801 828</b>	<b>226 832 623</b>	<b>185 191 896</b>	<b>113.42</b>

Commented [S12]: The dates are swapped around This is for 2018-19 info and the part in red is 2019-20

Commented [S13]: What does this column in blue mean? Pls share the calculations for these amounts

## Chapter 3

Financial Year	(R)
2017/2018	117 024 560
2018/2019	131 696 625
2019/2020	R 141 111

Commented [S14]: Complete the amount to R141 352 568 – AFS note 27

### Pension Fund

The composition of membership for pension and provident funds was as follows

Pension Fund	Number Of Members	
	2018/2019	2019/2020
Municipal Gratuity Fund	19	19
National Fund For Municipal Workers	14	17
Joint Municipal Pension Fund	0	0
Sala Pension Fund 96 92	0	0
Municipal Councillors Pension Fund	64	64
Municipal Employees Pension Fund	342	345
Meshawu Pension Fund	0	0
Samwu Pension Fund	0	0
Gepl	1	0

Commented [S15]: Capital letters - GEPP

### Medical Aid Funds

The medical aid funds are accredited by the south African local government bargaining Council (slack).the Council 's actual expenditure for the 2019/2020 financial year towards the employer's contribution to total medical aid funds is R 7 750 693

Medical Aid Fund	2017/2018 Number Of Members	2018/2019 Number Of Members	2017/2018 Employer's Contribution (R)	2018/2019 Employer's Contribution (R)	2019/2020 Number of Members	2019/2020 Employer's Contribution (R)
Key Health/ LA Health	8	38	706 367	764 480	34	1 018 858
Hosmed	38	32	1 290 150	1 214 324	34	1 329 951
Bonitas	37	40	1 170 174	1 391 271	37	1 445 116
Munimed	25	5	141 532	152 273	6	164 778
Samwu Med	177	165	3 267 042	3 593 636	157	3 792 259
<b>Total</b>	<b>285</b>	<b>270</b>	<b>6 575 265</b>	<b>7 116 184</b>	<b>268</b>	<b>7 750 693</b>

### Outstanding Monies

MFMA bircular 11 requires that municipalities disclose arrears (outstanding monies) by Councillors and section 56 Managers:-

Accounts in arrear as at present	Arrears: Jun-2018 (R)	Arrears: Jun-2019 (R)	Arrears: Jun-2020 (R)
Councillors	383 872	409 072	450 958.33

Commented [S16]: AFS Note 46 = R389 263, pls correct the amount

Note: the full report is on annual financial statement

Disclosure concerning executive Councillors and section 56 managers

## Chapter 3

The following table reflects the remuneration for executive Councilors and section 56 managers:-

Designation	Remunerable( Package ) (R)		
	2017/2018	2018/2019	2019/2020
Executive Council	826 414	859 471	893 850
Section 56 Managers	3 301 854	5 791 969	6,614,482
Part Time/ Section 79	15 374 411	15 970 468	16 183 500

Commented [S17]: Amounts on Councilors incl Execu council to align to AFS Note 28

Designation	Remuneration (Package) (R)		
	2017/2018	2018/2019	2019/2020
Executive Mayor	859 471	877 709	893 850
Speaker	661 129	667 575	715 078
Chief Whip	619 811	644 603	670 387
MMC'S	3 099 055	3 223 015	3 351 935
Municipal Manager	1 104 255	1 129 229	1 160 847
Manager Corporate Service	884 770	932 548	972 648
Manager SDS	884 770	932 548	972 648
Manager Technical Services	1 019 774.12	932 548	972 648
CFO	884 770	932 548	972 648
DTPS	884 770	932 548	972 648

Commented [S18]: Amounts on Councilors incl Execu council to align to AFS Note 27 and 28

Designation	Additional (Benefits) (R)		
	2017/2018	2018/2019	2019/2020
Executive Mayor	44 400	44 400	44 440
Speaker	44 400	44 400	44 440
Chief Whip	44 400	44 400	44 440
MMC'S	222 000	222 000	222 000
Part Time/ Section 79	2 486 400	2 486 400	2 486 400
Municipal Manager	27 000	27 000	27 000
Manager Corporate Service	15 000	15 000	15 000
Manager SDS	15 000	15 000	15 000
Manager Technical Services	15 000	15 000	15 000

Commented [S19]: Where are these figures from AFS

# Chapter 3

## KPA: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

The department of Technical Services overall performance for 2019/2020 financial year is 80% achievement. The department managed to achieve 64 targets out of the 80 planned targets, as compared to 44% achieved in 2018/2019 financial year, out of 96 planned targets. 42 targets was achieved.

KPA PROJECT CODE	STRATEGIC OBJECTIVE	PROJECT NAME/ DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	REVISED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE DATE	TARGET ACHIEVE YES/NO	VARIANCES/ COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
DTS001	To provide households with basic services including water, sanitation, adequate public lighting and accessible road	Construction of New Reservoir and at Kwakhangga for Phola Park View Communities - Phase 2	Number of reservoirs completed	5.4km pipeline from new reservoir to existing pipeline which split to two areas Phola Park, & Thembalethu and Mountain View and Sheldon Extension	1 of 10Ml reservoir constructed by 30 <sup>th</sup> September 2019	R 494 792	1 of 10Ml reservoir constructed	R 494 792	Yes	None	None	Quarterly progress reports. Completion certificates.
DTS004	To provide households with basic services including water, adequate sanitation, adequate public lighting	Upgrading of Existing Infrastructure from Agricultural Project to Augment Borehole Water Supply	Number of km's of bulk pipeline and valve chambers completed	9.1 km bulk pipeline in progress	9.1 km's of bulk pipeline and 16 valve chambers completed by 31 <sup>st</sup> March 2020	R 38 041 348	9.1 km's of bulk pipeline and 16 valve chambers in progress	R 39,586,996.05	No	Unforeseen delays due to Covid-19	Commission and hand over of the projects is planned for 7 July 2020	Monthly progress reports. Completion certificates.

Committed [S20]: Comaf 26 finding No 2- It's supposed to be No

# Chapter 3

KPA PROJECT CODE	STRATEGIC OBJECTIVE	PROJECT NAME/ DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	REVISED ANNUAL TARGET 2018/2020	ADJUSTED ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE TO DATE	TARGET ACHIEVE YES/NO	VARIANCES/ COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
DTS033	To provide household with basic services including water, adequate sanitation, adequate public lighting and accessible road	<ul style="list-style-type: none"> <li>Luthuli Ward 22 - 1</li> <li>Sun City A.B.C &amp; D Ward 19 - 4</li> </ul>	Number of HH provided with 6kl free basic water	82 653 households provided with 6kl free basic water	82 653 households provided with 6kl free basic water 30 <sup>th</sup> June 2020	R 73 680	57 767 households provided with 6kl free basic water	R 93 751 155,00	No	The other beneficiaries of the service are assisted through water carts	To consolidate the list of the beneficiaries of water through tankers.	Water billing report water carts delivery reports
DTS034	To provide household with basic services including water, adequate sanitation, adequate public lighting and accessible road	Water Sample	Number of water samples tested	356 Water Samples tested	356 Water Samples tested by 30 <sup>th</sup> June 2020	R 1 000 000	492 Water Samples Tested	R 1 123 623,6	Yes	Note	Note	Water quality reports

Commented [521]: Comar 26 Finding No 2 = 491 and not 492

### SANITATION

# Chapter 3

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
KPA	PROJECT CODE	STRATEGIC OBJECTIVE	PROJECT NAME/DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	REVISED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE DATE	TARGET ACHIEVE YES/NO	VARIANCE/COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
					R1 282 272	2. Service charges (R1 900 514)	In house	R1 789 529	In house	No	Low collection rate as a result of payment resistant from customers	The Municipality is currently implementing the revised Revenue strategy when progress is now starting to show	Section 71 Monthly reports
					R1 122 09 5	3. Investment Revenue (R4 567 169)	In house	R6 881 393.87	In house	No	Low collection rate as a result of payment resistant from customers	The Municipality is currently implementing the revised Revenue strategy when progress is now starting to show	Section 71 Monthly reports

Commented [522]: This is investment revenue - the variance explanation & Action plan is not linked to the Target.

# Chapter 3

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
KPA	PROJECT CODE	STRATEGIC OBJECTIVE	PROJECT NAME/DSC REPTION	KEY PERFORM INANCE INDICATOR	BASELINE 2018/2019	REVISED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE TO DATE	TARGET ACHIEVE YES/NO	VARIANCE COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
					R47 994 643	4. Other own Revenue (R77 938 609)	In house	R7 367 926	In house	No	Low collection rate as a result of resistant payment from customers	The Municipality is currently implementing the revised Revenue strategy wherein progress is now starting to show	Section 71 Monthly reports
					R538 752 000	Transfers (596 384 000)	In house	R596 384 000	In house	Yes	None	None	Section 71 Monthly reports
	DBT006	To improve the financial status of the municipality through prudent budget planning, stringent financial	Revenue enhancement outreach meetings	Number of outreach meeting conducted	12 Outreach meetings conducted	12 Outreach meetings conducted by 30 <sup>th</sup> June 2020	In house	8 Outreach meetings conducted	In house	No	The meetings of the outreach programmes were never held in the second quarter a and has been deferred to the third quarter, due the lockdown all the	To be conducted as soon as the lockdown is lifted	Attendance register and reports

Commented [S23]: This is Other revenue - Check Variance explanation, and action plan to be relevant to the Target

Commented [S24]: Where Lockdown was a factor - the action needs to be more specific: in anticipation of when exactly - remember Gov started operating again in June 2020, so by then THLM should have started planning properly on items that were not achieved by 30 June 2020. Pls relook at the action plan where Lockdown is a factor and come up with measurable actions

# Chapter 3

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
KPA	PROJECT CODE	STRATEGIC OBJECTIVE	PROJECT NAME/DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	REVISED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE TO DATE	TARGET ACHIEVE YES/NO	VARIANCES/ COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
		prudent budget planning, stringent financial management and improved revenue collection		data cleansing		Manager on data cleansing by 30 <sup>th</sup> June 2020		Manager on data cleansing					
	DBT009	To improve the financial status of the municipality through prudent budget planning, stringent financial management and improved revenue collection	Registration of Indigents	Number of Indigents registered on the indigent register	600 indigents registered on the indigent register	600 Indigents registered on the indigent register by 30 <sup>th</sup> June 2020	In house	111 qualified indigents applications	In house	No	675 application received, 111 applications adjudicated by the indigent Committee has been verified by the Department of Social Development and Estom has also provided a report to confirm the capacity of the	The increasing of the register will be done in the next financial year.	Indigent register

Commented [325]: Action should be clear on when will the 675 applications be assessed so that THUM does not subsidize consumers who do not qualify.

# Chapter 3

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
KPA	PROJECT CODE	STRATEGIC OBJECTIVE	PROJECT NAME/DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	REVISED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE TO DATE	TARGET ACHIEVE YES/NO	VARIANCES/COMMENTS	ACTION PLAN	PORTFOLD OF EVIDENCE
	DBT010	To improve the financial status of the municipality through prudent budget planning, stringent financial management and improved revenue collection	Provision of services to indigent households	Percentage of households earning less than R 1200 per month with access to free basic services	100% of households earning less than R1200 per month with access to free basic services	100% of households earning less than R1200 per month with access to free basic services by 30 <sup>th</sup> June 2020	In house	100% of households earning less than R1200 per month with access to free basic services	In house	Yes	specific provision None	None	Indigent register
	DBT011	To improve the financial status of the municipality through prudent budget planning,	Fixed Asset Register compliance with GRAP	Number of action plan developed in line with FAR compliance with GRAP standards	1 action plan developed in line with FAR compliance with GRAP standards by	1 action plan developed in line with FAR compliance with GRAP standards by	In house	1 action plan developed in line with FAR compliance with GRAP standards	In house	Yes	None	None	Action plan in line with FAR

Commented [S26]: Remember there was no assessment done so the Target is not achieved and the reasons is that THLM was not able to assess if Households given subsidy were really indigent. This is linked to DBT009

# Chapter 3

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
KPA	PROJECT CODE	STRATEGIC OBJECTIVE	PROJECT NAME/DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	REVISED ANNUAL TARGET 2018/2020	ADJUSTED ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE TO DATE	TARGET ACHIEVE YES/NO	VARIANCE/COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
		and improved revenue collection											
	DBT020	To improve the financial status of the municipality through prudent budget planning, stringent financial management and improved revenue collection	Implementation of valuation roll	Percentage implementation of valuation roll	100% of the valuation roll implemented on a monthly basis	100% of the valuation roll implemented on a monthly basis by 30 <sup>th</sup> June 2020	In house	100% of the valuation roll implemented on a monthly basis by 30 <sup>th</sup> June 2020	In house	Yes	None	None	Valuation report
	DBT022	To improve the financial status of the municipality through prudent	Submission of goods and services through return or verbal and formal return	Number of goods and services through return or verbal and formal return	4 Goods and services through return or verbal and formal return	4 Goods and services through return or verbal and formal return	In house	4 Goods and services through return or verbal and formal return	In house	Yes	None	None	4 reports and council resolution

Commented [S27]: Remember there were findings identified on Valuation roll & billing report. Supplementary valuation roll was not prepared. So the target is not achieved

# Chapter 3

GOOD GOVERNANCE AND PUBLIC PARTICIPATION													
KPA	PROJECT CODE	STRATEGIC OBJECTIVE	PROJECT NAME/DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	REVISED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (OUTPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE TO DATE	TARGET ACHIEVE YES/NO	VARIANCE/COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
		participation in the affairs of the institution		submitted to RMC	submitted to RMC	RMC by 30 <sup>th</sup> June 2020		submitted to RMC					
	MM040	To deepen democracy and promote active community participation in the affairs of the institution	Submission of compliance reports to Risk Management Committee	Number of compliance reports submitted to RMC	4 Compliance reports submitted to RMC	4 Compliance reports submitted to RMC by 30 <sup>th</sup> June 2020	In house	4 Compliance reports submitted to RMC	In house	Yes	None	None	4 Quarterly compliance reports
	MM047	To deepen democracy and promote active community participation in the affairs of the institution	Submission of RMC reports to AC	Number of RMC reports submitted to AC	4 RMC report submitted to AC	4 RMC reports submitted to AC by 30 <sup>th</sup> June 2020	In house	4 RMC reports submitted to AC	In house	Yes	None	None	RMC reports
	MM041	To deepen democracy and promote active community participation in the affairs of the institution	Development and approval of Strategic Risk Register	Number of Strategic Risk Register developed and approved by Council	1 Strategic Risk Register developed and adopted by Council	1 Strategic Risk Register developed and adopted by Council	In house	1 Strategic Risk Register developed and but not adopted by Council	In house	No	The Strategic Risk Register was finalised late due to high volume of covid-19 work	To submit the Strategic Risk Register in the 1 <sup>st</sup> Council meeting on 2020/21 FY	Risk register and Council resolution

**Commented [S28]:** Covid-19 cannot be a factor since Lockdown started on 26 March 2020 and the TRLM had 9 months prior to prepare. If it's due to poor planning – then TRLM need to say that

# Chapter 3

GOOD GOVERNANCE AND PUBLIC PARTICIPATION													
KPA	PROJECT CODE	STRATEGIC OBJECTIVE	PROJECT NAME/DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2014/2015	REVISED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE TO DATE	TARGET TO ACHIEVE YES/NO	VARIANCE COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
	MM042	To deepen democracy and promote active community participation in the affairs of the institution	Conducting of Risk Management Committee meetings	Number of Risk Management Committee meetings conducted	4 Risk management meetings conducted	4 Risk management meetings conducted by 30 <sup>th</sup> June 2020	NDM shared services	4 Risk management committee meetings conducted	In house	Yes	None	None	Attendance registers, minutes
	MM043	To deepen democracy and promote active community participation in the affairs of the institution	Anti-fraud and corruption campaign	Number of anti-fraud and corruption awareness campaign conducted	1 Anti-fraud and corruption awareness campaign conducted	2 Anti-fraud and corruption awareness campaign conducted by 30 <sup>th</sup> June 2020	In house	1 Anti-fraud and corruption awareness campaign conducted	In house	No	The awareness campaign was conducted through email hence I was unable to submit the attendance register	We will ensure that every time -when we conduct awareness campaigns we submit invite staff members.	Attendance register
	DCS023	To improve organization at efficiency and promote a culture of professional	Development of business continuity plan	Number of business continuity plans reviewed and approved	0	1 Business continuity plan reviewed and approved by	In house	0	In house	No	The BCP was reviewed late due to high volume of covid-19 work	To submit the BCP in the 1 <sup>st</sup> Council meeting on 2020/21 FY	Business continuity plan and council resolution

**Commented [S29]:** Part in red does not make sense. Anti fraud campaign cannot be conducted through emails for it to be effective. Proper invites and preparation for the sessions should be made. Management to revise the Variance comment to be proper. Action plan to talk to how many campaigns are planned and when will they take place in 2020-21.

**Commented [S30]:** Covid-19 cannot be a factor since Lockdown started on 26 March 2020 and the T-HLM had 9 months prior to prepare, if it's due to poor planning - then T-HLM need to say that

# Chapter 3

GOOD GOVERNANCE AND PUBLIC PARTICIPATION													
KPA	PROJECT CODE	STRATEGIC OBJECTIVE	PROJECT NAME/DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	REVISED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (R=000)	ACTUAL PERFORMANCE	EXPENDITURE DATE	TARGET TO BE ACHIEVED YES/NO	VARIANCES/ COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
		active community participation in the affairs of the Institution	Annual Work Plan	developed and approved by Council		and approved by Council by 30 <sup>th</sup> June 2020		and approved by Council					
<b>YOUTH</b>													
LED017		To create a conducive environment for economic development, investment attraction and job creation	Development of an Integrated Youth Strategy	Number of integrated youth strategies developed	1 integrated youth strategies developed and approved by Council	1 integrated youth strategies developed and approved by 30 <sup>th</sup> June 2020	In house	1 integrated youth strategies developed and approved by Council	In house	Yes	None	None	Approved Integrated youth development strategy and council resolution
LED024		To create a conducive environment for economic development, investment attraction	Youth participation in training and skills development	Number of youth participating in training and skills development programs facilitated by	Youth participating in training and skills development programs facilitated by	Youth participating in training and skills development programs facilitated by the municipality	In house	0	In house	No	No enrolment done due to Covid-19 pandemic	Recruitment and enrolment to be done after the lockdown is lifted	Enrolment list

**Commented [533]:** Covid-19 cannot be a factor since Lockdown started on 26 March 2020 and the THLM had 9 months prior to prepare. If it's due to poor planning – then THLM need to say that. Action should be specific (when will the item be conducted) and measurable

# Chapter 3

GOOD GOVERNANCE AND PUBLIC PARTICIPATION												
KPA PROJECT CODE	STRATEGIC OBJECTIVE	PROJECT NAME/DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2019/20	REVISED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (R/FUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE DATE	TARGET ACHIEVE YES/NO	VARIANCING COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
LED025	and job creation To create a conducive environment economic development investment attraction and job creation	Conducting of youth outreach meetings	Number of youth outreach meetings conducted	2 youth outreach meetings conducted	2 youth outreach meetings conducted by 30 <sup>th</sup> June 2020	In house	1 youth outreach meetings conducted	In house	No	Youth outreach meeting not conducted due to Covid-19 pandemic	To continue to roll out outreach programmes in the new financial year	Attendance register
LED026	To create a conducive environment economic development investment attraction and job creation	Conducting of Career guidance	Number of Career guidance conducted	1 career guidance conducted	1 career guidance conducted by 30 <sup>th</sup> June 2020	In house	0	In house	No	Career guidance could not be conducted due to Covid-19 pandemic	To be conducted in the new financial year	Attendance register
LED027	To create a conducive environment economic development investment	Establishment/launching of the South African Youth Council	Number of South African Youth Council established/unched	1 South African Youth Council established	1 South African Youth Council established/unched by	R 0	0	R 0	No	SAYC not established due to covid-19	To be established in the new financial year	Attendance register and list of newly elected leadership

Commented [532]: Same comment as above on Page 241, for items in red on page 243 to 245

# Chapter 3

## KPA: SPATIAL RATIONALE

The department of Development and Town Planning Services overall performance for 2019/2020 financial year is 50% achievement. The department managed to achieve 02 targets out of the 04 planned targets.

KPA	SPATIAL RATIONALE	STRATEGIC OBJECTIVE	PROJECT DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	ANNUAL TARGET 2019/2020	ANNUAL BUDGET INPUT INDICATOR	ACTUAL PERFORMANCE	EXPENDITURE TO DATE	TARGET ACHIEVE Y/N	VARIANCES/ COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
TP007	To manage and coordinate spatial planning and Land use management	Anti-land invasion	Number of reports on land invasion submitted to the Municipal Manager	0	4 reports on land invasion submitted to the Municipal Manager 30 <sup>th</sup> June 2020	R 1 000 000	4 reports on land invasion submitted to the Municipal Manager 30 <sup>th</sup> June 2020	R 509 362.72	Yes	None	None	None	Reports
TP010	To manage and coordinate spatial planning and Land use management	Formalization of informal settlements	Number of application submitted for formalization to Planning Tribunal	0	1 application submitted for formalization to Planning Tribunal by 30 <sup>th</sup> June 2020	R 250 000	0	R 0	No	The budget is little for formalization project	To be prioritized next financial year	Acknowledgement of submission	
TP011	To manage and coordinate spatial planning and	Town planning workshop	Number of Town Planning Workshop conducted for	0	1 Town Planning Workshop conducted for	In house	1 Town Planning Workshop conducted for	In house	Yes	None	None	Attendance register	

Commented [533]: Action does not talk to the Budget shortages. How will TPLM ensure that there will be enough budget

# Chapter 3

SPATIAL RATIONALE													
KPA	PROJECT CODE	STRATEGIC OBJECTIVE	PROJECT NAME/DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	ANNUAL TARGET 2019/2020	ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE TO DATE	TARGET ACHIEVE YES/NO	VARIANCE/COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
	TP012	Land use management and coordinate spatial planning and Land use management	Assessment of building plans	Traditional leaders	0	80 building plans received, assessed and approved by Municipality by 30 <sup>th</sup> June 2020	In house	Traditional leaders by 30 <sup>th</sup> June 2020 61 building plans received, assessed and approved by Municipality	In house	No	The target was not achieved due to National Covid -19 lockdown	To be prioritized next financial year	Building Plans register

Commented [534]: How will you prioritise this? Do you have a set target that you will do monthly or quarterly? Pls specify your action

# Chapter 3

LOCAL ECONOMIC DEVELOPMENT													
RPA	PROJECT NAME	STRATEGIC OBJECTIVE	PROJECT NAME/DESCRPTION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	REVISED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE TO DATE	TARGET ACHIEVE YES/NO	VARIANCES/COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
LED005		attraction and job creation To create a conducive environment for economic development, investment attraction and job creation	Conduct LED Outreach meetings on Mass Economic Opportunities	Number of LED outreach meetings conducted	2 LED Outreaches conducted	2 LED Outreaches conducted by 30 <sup>th</sup> June 2020	In house	2 LED Outreaches conducted	In house	Yes	because of the Covid 19 None	None	Attendance register and reports
LED006		To create a conducive environment for economic development, investment attraction and job creation	Engagement of stakeholders on Moloto road development	Number of stakeholders engagement meetings held for Moloto Road development	2 Stakeholders engagement meetings held for Moloto Road Development	2 Stakeholders engagement meetings held for Moloto Road Development by 30 <sup>th</sup> June 2020	In house	2 Stakeholders engagement meetings held for Moloto Road Development	In house	Yes	None	None	Reports and attendance register
LED007		To create a conducive environment for economic development, investment attraction and job creation	Conduct reference committee meetings for Community Works Programme	Number of reference committee meetings for CWP	4 Local Reference Committee meetings held on CWP	4 Local Reference Committee meetings held on CWP by 30 <sup>th</sup> June 2020	In house	3 Local Reference Committee meetings held on CWP	In house	No	4 <sup>th</sup> meeting of LRC could not sit owing to Covid-19. (no Quorum)	Meeting will sit when it is convenient to do so	Minutes and attendance register

**Commented [535]:** Covid-19 cannot be a factor since Lockdown started on 26 March 2020 and the THLM had 9 months prior to prepare. If it's due to poor planning – then THLM need to say that. Action should be specific (when will the item be conducted) and measurable. All Gov institutions were back by June 2020 – what were the plans in place for THLM to achieve the targets?

**Commented [536]:** This is not a plan to address non-performance. THLM should plan for meetings upfront. Pls revise the action plan

# Chapter 3

LOCAL ECONOMIC DEVELOPMENT												
KPA	PROJECT NAME/DESCRIPTION	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	REVISED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE TO DATE	TARGET ACHIEVE YES/NO	VARIANCES/COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
LED008	Development and approval of Municipal Investment Strategy	To create a conducive environment for economic development, investment attraction and job creation	Number of Municipal Investment Strategies developed and approved by council	1 Draft Municipal Investment Strategy developed	1 Municipal Investment Strategy developed and approved by council by 30 <sup>th</sup> June 2020	In house	0	In-house	No	Strategy was referred back to senior managers for inputs.	The strategy will be taken to council in the ensuing council sitting.	Council resolution
LED011	Consultation and support meetings for lucrative investors	To create a conducive environment for economic development, investment attraction and job creation	Number of meetings held to engage and support lucrative investors	2 Meetings held to engage and support lucrative investors	2 Meetings held to engage and support lucrative investors by 30 <sup>th</sup> June 2020	In house	2 Meetings held to support lucrative investors.	In house	Yes	None	None	Attendance register and reports
LED013	Training and support for SMMIE's and Cooperatives	To create a conducive environment for economic development, investment attraction and job creation	Number of SMMIE's and cooperatives trained and supported	40 SMMIE's and Cooperatives trained and supported	40 SMMIE's and Cooperatives trained and supported by 30 <sup>th</sup> June 2020	In house	30 SMMIE's and Cooperatives trained and supported by 30 <sup>th</sup> June 2020	In-house	No	The 4 <sup>th</sup> quarter training could not be conducted owing to Covid-19	Training will be conducted in the 1 <sup>st</sup> quarter of 2020/21	Attendance registers and reports

Commented [S377]: For which quarter Eg. Quarter 1 of 2020-21

# Chapter 3

LOCAL ECONOMIC DEVELOPMENT													
KPA	PROJECT NAME	STRATEGIC OBJECTIVE	PROJECT NAME/DISCUSSION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	REVISED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE DATE	TARGET ACHIEVE YES/NO	VARIANCES/COMMENTS	ACTION PLAN	PORTFOLIO OF EVIDENCE
LED014	To create a conducive environment for economic development, investment attraction and job creation	Conduct cooperative project meetings	Number of cooperative projects meetings conducted	4 Cooperative projects meetings conducted	4 Cooperative projects meetings conducted by 30 <sup>th</sup> June 2020	In house	4 Cooperative projects meetings conducted by 30 <sup>th</sup> June	In-house	Yes	None	None	Minutes and attendance register	
LED015	To create a conducive environment for economic development, investment attraction and job creation	Registration of SMME's and Cooperatives on municipal data base	Number of SMME's and Cooperatives registered on municipal data base	20 SMME's and Cooperatives registered on municipal data base	20 SMME's and Cooperatives registered on municipal data base by 30 <sup>th</sup> June 2020.	In house	27 SMME's and Cooperatives registered on municipal data base	In-house	Yes	None	None	Data log	
LED016	To create a conducive environment for economic development, investment attraction and job creation	Identify and support rural smallholder farmers and community gardens	Number of rural smallholders farmers and community gardens identified	20 rural smallholder farmers and community gardens identified	20 rural smallholder farmers and community gardens identified by 30 <sup>th</sup> June 2020	In house	5 rural smallholder farmers and community gardens identified	In-house	No	None	None	Site visit reports and attendance register	

Commented [S38]: There is no variance comments and action plans

# Chapter 3

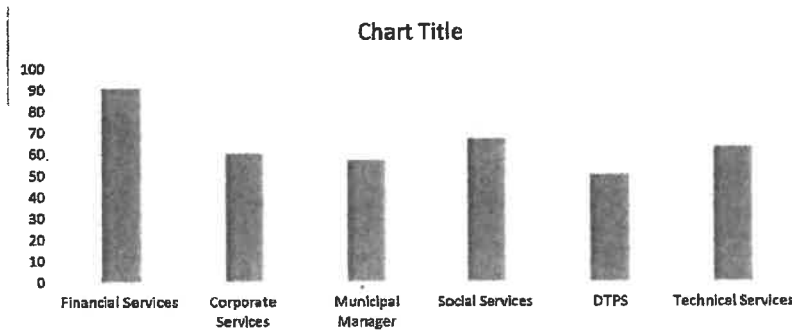
The APC met with the Auditor-General of South Africa to ensure that there are no unresolved issues. Furthermore the committee strongly recommends interaction between the Committee and the management team to discuss and agree on the way forward on the implementation plan for an improved internal control environment within the Municipality, thereby addressing the internal control environment of the Municipality.

Commented [S39]: Insert "of".

Commented [S40]: Part in red to be deleted.

### 10. Implementation of Internal Audit recommendations

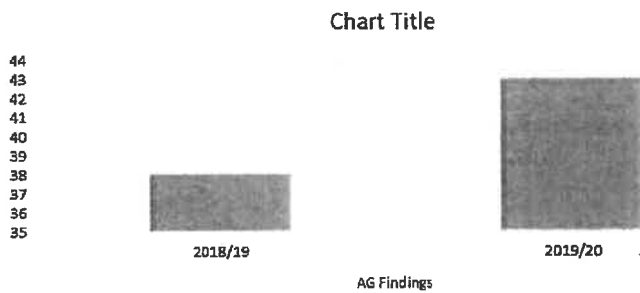
The chairperson of the Audit and Performance Committee would like to express her gratitude to the Top Management for implementing Internal Audit recommendations the total Implementation per percentage is follows



### 11. Auditor General Action Plan

Commented [S41]: Is it AGSA plan or THLM plan?

Thembelesile Hani Local Municipality increased number of findings raised by the Auditor General from thirty eight (38) to Forty three (43) and only 27 of the 38 findings were resolved which is a concern.



## Chapter 5

### COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

#### INTRODUCTION TO FINANCIAL STATEMENTS

##### 5.1 STATEMENTS OF FINANCIAL PERFORMANCE

#### COMMENT ON OPERATING TRANSFERS AND GRANTS

Operational grants for the financial year under review from national government is on average 100% received, with the equitable share grant spending at 100%.

Financial Summary						
Description	2018/2019	Current Year 2019/2020			2018/2020 To Actual	Variance
R Thousands	Actual Outcome	Original Budget	Adjusted Budget	Actual Outcome	Actual Outcome As % Of Final Budget	Actual Outcome As % Of Original Budget
<b>Financial Performance</b>						
Property Rates	31 605 482	49 770 000	49 770 000	47 680 432	95.8%	95.8%
Service Charges	133 555 764	186 857 000	177 983 000	137 511 464	77.2%	73.5%
Investment Revenue	6 908 088	6 500 000	4 240 811	9 138 287	215.4%	140.5%
Transfers Recognised – Operational	393 949 250	434 097 000	423 405 630	421 535 930	99.5%	97.1%
Other Own Revenue	112 628 211	77 229 573	108 982 775	109 417 521	100.3%	
<b>Total Revenue (Excluding Capital Transfers And Contributions)</b>	<b>678 646 795</b>	<b>754 453 573</b>	<b>764 382 216</b>	<b>725 283 634</b>	<b>94.8%</b>	<b>96.1%</b>
Employee Costs	131 696 525	156 765 000	157 683 000	141 352 568	89.6%	90.1%
Remuneration Of Councillors	24 177 583	27 554 000	25 554 000	25 154 166	98.4%	91.2%
Depreciation & Asset Impairment	69 574 630	84 896 000	84 896 000	71 564 107	84.2%	84.2%
Finance Charges		0	0	0	0	0
Materials And Bulk Purchases	154 372 105	146 620 039	157 620 084	160 632 317	101.9%	
Transfers And Grants	53 212	250 000	0	0	0	0
Other Expenditure	393 362 588	322 365 594	479 545 549	353 868 228	73.7%	
<b>Total Expenditure</b>	<b>773 289 835</b>	<b>738 451 633</b>	<b>905 298 633</b>	<b>752 571 386</b>	<b>83.1%</b>	<b>101.9%</b>
<b>Surplus/(Deficit)</b>	<b>(94 643 040)</b>	<b>16 001 940</b>	<b>(140 916 416)</b>	<b>(27 287 752)</b>	<b>-19.3%</b>	<b>-170.5%</b>
Transfers Recognised – Capital	144 760 267	162 287 000	191 116 853	191 115 337	99.9%	117.7%

Commented [S42]: How did you come up with figures on this line

Commented [S43]: Audited AFS Bulk purchases = 151 648 903

Commented [S44]: Ensure the Figure is correct after you responded to Bulk purchase

## Chapter 5

### COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

#### INTRODUCTION TO SPENDING AGAINST CAPITAL BUDGET

Thembisile Hani Local Municipality's capital budget is mainly funded from the mig and internal funds. The biggest mig funded project was on the Luthuli water reticulation

#### 5.5 CAPITAL EXPENDITURE

2019/2020	% Of Expenditure Budget	Original Budget(R)	Adjustment Budget	Audited Full Year Total
MIG Capital Expenditure	100%	123 429 000	0.00	123 429 000
WSIG Expenditure	97.30%	60 000 000	0.00	<b>58 381 774</b>
Operating Expenditure	0.00	0.00	0.00	0.00
<b>Total Expenditure</b>	<b>197.30%</b>	<b>183 429 000</b>	<b>0.00</b>	<b>181 810 774</b>

Commented [545]: Remove the bold on the figure for consistency

#### 5.6 SOURCES OF FINANCE

Capital Expenditure - Funding Sources 2018-2019 - 2019/2020						
R						
Details	2018/2019 Original Budget (Ob)	2019/2020 Original Budget (Ob)	Adjustment Budget	Actual Expenditure	Adjustment To Ob Variance (%)	Actual To Ob Variance (%)
Source Of Finance						
Public, Contributions And Donations	0	0	0	0	0	0
Grants And Subsidies	147 569 817	182 286 750	192 733 408	191 115 182	99.16%	117.7%
Other (Internal Funding)	17 379 908	5 360 000	5 710 000	4 943 036	73.66%	92.2%
<b>Total</b>	<b>164 949 725</b>	<b>187 646 750</b>	<b>198 443 408</b>	<b>196 058 218</b>	<b>98.3%</b>	<b>116.9%</b>

# Chapter 5

Proper cash flow management is a critical element to ensure the Municipality meets its obligations. A stable positive cash flow balance relative to the growth of the Municipality is a good indication of the Municipality financial position and health. Cash flow projections are done on a monthly basis and cash not immediately required are invested for a better return on the short term.

Thembsile Hani Local Municipality's cash flow is daily monitored by the finance management section. There is also monthly reporting to the executive Mayor in the form of section 71 reports and quarterly reports to Council.

## 5.9 CASH FLOW

Description R Thousand	2019/2020				2018/2020
	Original Budget*000	Budget Adjustments (I.T.O. S28)	Final Adjustments Budget	Actual Outcome	Audited Outcome
	1	2	3	4	
<b>Cash Flow From Operating Activities</b>					
<b>Receipts</b>					
Ratepayers And Other	53 510 380	49 410 480	102 920 860	77 257 604	77 257 604
Government - Operating	407 956 000	13 833 920	421 788 920	421 788 920	421 788 920
Government - Capital	188 429 000	- 13 237 920	175 191 080	175 191 080	175 191 080
Interest	6 723 984	-2 156 815	4 567 169	9 231 724	9 231 724
<b>Payments</b>					
Suppliers And Employees	-488 680 000	-80 356 393	-569 036 393	-513 759 294	-513 759 294
Finance Charges		-1 100 000	-1 100 000	-973 433	-973 433
Transfers And Grants	-250 000	250 000	0	0	0
<b>Net Cash From/(Used) Operating Activities</b>	<b>167 688 364</b>	<b>-33 356 728</b>	<b>134 331 636</b>	<b>168 736 601</b>	<b>168 736 601</b>
<b>Cash Flows From Investing Activities</b>					
<b>Receipts</b>					
Proceeds On Disposal Of Pps	-	-	-	-	-
Decrease (Increase) In Non-Current Debtors	-	-	-	3 385 502	3 385 502
Decrease (Increase) Other Non-Current Receivables	-	-	-	-	-
Decrease (Increase) In Non-Current Investments	-	-	-	-	-
<b>Payments</b>					
Capital Assets	-167 646 750	-31 796 658	-199 443 408	-163 273 844	-163 273 844
<b>Net Cash From/(Used) Investing Activities</b>	<b>-167 646 750</b>	<b>-31 796 658</b>	<b>-199 443 408</b>	<b>-159 888 341</b>	<b>-159 888 341</b>
<b>Cash Flows From Financing Activities</b>					

Commented [S46]: Figure does not = to Cash flow statement

Commented [S47]: Figure does not = to Cash Flow statement

APPENDICES

KPA PROJECT CODE	BASIC SERVICE DELIVERY STRATEGIC OBJECTIVE	APPOINTED SERVICE PROVIDER	PROJECT NAME/DESCRIPTION	KEY PERFORMANCE INDICATOR	BASELINE 2018/2019	REVISITED ANNUAL TARGET 2019/2020	ADJUSTED ANNUAL BUDGET (INPUT INDICATOR)	ACTUAL PERFORMANCE	EXPENDITURE DATE	TARGET ACHIEVED YES/NO	TERM OF THE CONTRACT	PROJECT COMPLETED (YES/NO)	REASON FOR NON COMPLIANCE	REMEDIAL MEASURES	SCORING (1-5 RATING)	SERVICE PROVIDER PERFORMANCE (1=POOR, 2=BELOW SATISFACTORY, 3=SAISFACTORY, 4=GOOD, 5=EXCELLENT)
DTS001	To provide households with basic services including water, adequate sanitation, adequate public lighting and accessible road	Monde JV	Construction of New Reservoir and at Kwahhila Phola Park and Mountain View Communitites - Phase 2	Number of reservoirs completed	5.4km pipeline from new reservoir to existing pipeline which split to two areas Phola Park, & Thembalethu and Mountain View and Sheldon Extension	1 of 10Ml reservoir constructed by 30 <sup>th</sup> September 2019	R 494 792	1 of 10Ml reservoir constructed	R 494 792	Yes	6 months	Yes	None	None	3	Satisfactory

Commented [S44]: Ensure the Appendices are linked to APR. Achievement here is NO due to Comaf 26

**ANNEXURE [E]**

**MPAC OVERSIGHT PROCESS PLAN ON THE DRAFT  
ANNUAL REPORT 2019/2020**




# MPAC OVERSIGHT PROCESS PLAN ON THE THLM ANNUAL REPORT FOR 2019/2020

ACTIVITY	TO ATTEND/SUPPORT	DATE
<p><b>1. MPAC Probe the Annual Report and develop questionnaires</b></p>	<p>MPAC, Chief Risk Officer, Chief Internal Auditor and Assistant Manager PMS</p>	<p>Wednesday, 9 June 2021</p>
<p><b>Day 1:</b></p> <ul style="list-style-type: none"> <li>• <b>CHAPTER 1 – MAYOR'S FOREWORD AND EXECUTIVE SUMMARY and Development of Questions</b></li> <li>• <b>CHAPTER 2 – GOVERNANCE and Development of Questions</b></li> </ul>	<p>MPAC, Chief Risk Officer, Chief Internal Auditor, Assistant Manager PMS, Audit Committee Chair, Risk Management Committee Chair and Auditor General South Africa</p>	<p>Thursday, 10 June 2021</p>
<p><b>Day 2:</b></p> <ul style="list-style-type: none"> <li>• <b>CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I) and Development of Questions</b></li> <li>• <b>CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE and Development of Questions</b></li> <li>• <b>CHAPTER 5 – FINANCIAL PERFORMANCE and Development of Questions</b></li> </ul>	<p>MPAC, Chief Risk Officer, Chief Internal Auditor, Assistant Manager PMS, Audit Committee Chair, Risk Management Committee Chair and Auditor General South Africa</p>	<p>Friday, 11 June 2021</p>
<p><b>Day 3:</b></p> <p><b>CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS and Development of Questions</b></p> <ul style="list-style-type: none"> <li>• <b>AUDIT ACTION PLAN and Development of Questions</b></li> <li>• <b>CONSIDERATION OF AUDIT COMMITTEE COMMENTS, PUBLIC COMMENTS, COUNCIL COMMENTS ON THE ANNUAL REPORT. ADOPTION OF THE QUESTIONNAIRE</b></li> </ul>	<p>MPAC, Chief Risk Officer, Chief Internal Auditor</p>	<p>Friday, 11 June 2021</p>



## MPAC OVERSIGHT PROCESS PLAN ON THE THLM ANNUAL REPORT FOR 2019/2020

ACTIVITY	TO ATTEND/SUPPORT	DATE
2. <i>Submission of the Questionnaire to the office of the Executive Mayor</i>	None	11 June 2021
3. <i>Submission of the responses by Executive Mayor to MPAC office</i>	None	17 June 2021
4. <i>MPAC Special Meeting – Discussion of Responses from the Executive Mayor</i>	MPAC	22 June 2021
5. <i>MPAC Special Meeting – Hearing with the Executive Mayor</i>	MPAC, Executive Mayor, Chairpersons of Section 79 Committees, Nkangala District Municipality MPAC Chairperson, Auditor General, Audit Committee Chairperson, Risk Management Committee Chairperson, Ward Committees, NT, PT, SALGA, SCOPA Chairperson, Traditional Leaders, IMATU, SAMWU	24 June 2021
6. <i>MPAC Special Meeting – Consolidation, adoption and submission of the oversight report to the office of the speaker for tabling to council.</i>	MPAC	25 June 2021
7. <i>Oversight Report table to council</i>	Council	29 June 2021

  
 Clif. M. Sikosana  
 (MPAC Chairperson)